

## Meeting Minutes

Tuesday, March 11, 2014 — 2:48 PM

Public Works Committee of the Village Of Lena Board

Municipal Building Board Room, 117 E Main Street, Lena WI.

Present: Steve Marquardt, Craig LeFebre and Linda Hinds

Approval of the meeting minutes: Motion by Linda Hinds to approve the minutes and second by Steve Marquardt. Motion made to approve the agenda by Craig LeFebre second by Linda Hinds.

New Business:

1. Saputo Hydrant Flushing out the lines: Mike from Saputo was In attendance at the meeting to discuss what happened Sunday morning flushing the lines. He called Cory wanting lines to be flushed as they were seeing a discoloration in the water. Note that the village usually does this twice a year and it was canceled by Saputo . The PSP state requirements are every 6 month cycle. From this date forward it will be done in April and October. Saputo will let us know 2 weeks ahead of time as it has to be put in the paper and notices have to be put up. This Incident would not have happened if the village was allowed to hydrant flushing when they need to flush. This October the lines will be flushed.
2. Is Saputo buying second set of meters? Saputo's turned down this option.
3. Additional Resources: The committee will present to the board on a new hire for public works. It will be a full time position. Possible working foremen over public works. Division of work into 3rds. Cory position Street Supervisor, Larry's Position sewer and water and the new position would be water and the new water plant. All jobs would be interactive and each employee would flow to the work. Steve will ask Char to find information on like size communities for a comparison.

Old Business:

1. Convene to close session per WI Stats 19:85 (1) for purpose of discussing personnel issues. Motion made by Steve Marquardt and second by Linda Hinds. Roll call vote: Linda Hinds-aye, Steve Marquardt-aye and Craig LeFebre-aye. Motion carried (3:30)  
Re-convene to open session per WI Stets 19.85 (2) and possible action on any business from closed session. Motion made by Craig LeFebre and second by Steve Marquardt. Motion carried (at 4:30).

Items for next Agenda:

1. Resourcing and Responsibilities
2. Old Business
3. New Business
4. Job Descriptions for public works
5. Next meeting: March 25, 2014 @ 2:45
6. Motion to Adjourn the meeting made Craig LeFebre and second by Linda Hinds