

Village of Lena
117 E. Main St., Lena, WI 54139
Public Works Minutes
August 10, 2020 9:30 a.m.

Meeting was called to order.

Roll Call: Steve Marquardt, Craig LeFebre and Linda Hinds.

Also present: Terry Earley, Larry Shallow, Craig Schuh-Ayres and Charlene Meier.

Approval of Agenda: Motion was made by L. Hinds/LeFebre to approve the agenda as presented. Motion was voted and carried.

Approval of the Minutes from July 14, 2020: Motion was made by L. Hinds/LeFebre to approve the minutes from July 14, 2020. Motion was voted and carried.

Public Comment Period: Possible site visit to L. Lindstrom property regarding gravel on road/street.

Complaints/Concerns Streets, Utilities: None.

Utility Workers Report for July 2020: Informational only. L. Hinds expressed concerns regarding the tree by the park and ride driveway. A site visit regarding the tree will be after the meeting today.

Influent/Effluent Flows for July 2020: Informational only.

Street Crack Patching Discussion: Harley Street is in need of repairs.

Follow Up Items: Water tower repairs have been completed with no major problems. T. Earley will be checking with Ferguson (Travis) regarding the 4" meter for Saputo. New refrigerator has been purchased for the sewer plant. Black topping has been completed by Oconto County. Water main flushing was completed on Sunday August rd . Tree on East Main Street — discussed earlier—site visit after meeting.

Monthly Expenditures for Public Works Water & Sewer: Informational only.

Sidewalks-Care and Assessment discussion: A copy was presented for review by the Committee. Public Works workers made an assessment of Main Street sidewalks.

Street Pole Replacement: L Shallow reported that the pole by Dollar General will be moved on Friday of this week.

Ayres: Preliminary plans updated were given by C. Schuh-Ayres. The sewer plant clarifier needs to be checked on. Chemical feed room — Schuh is waiting for a reply. Pipes in wet well, rails and pump for sludge were items discussed. W. Maple Street Project — Schuh stated a letter to residents will need to be sent regarding upgrading their laterals and when the work is being done. Schuh will draft the letter and Village Clerk will send to residents affected.

Part-Time Public Workers Position Upcoming Vacancy: This position was very helpful for the Public Works workers. This item will be placed on the Village Board agenda.

Railroad Crossing Site Visit Update: Marquardt reported on the visit with the Railroad Representative. The Railroad Rep stated that they are looking for financial help. Motion was made by L. Hinds/LeFebre to recommend to the Village Board to consider the Railroad Crossing for the blacktopping and replacing a culvert. Motion was voted and carried. Quotes are needed.

Miscellaneous/Informational Items Only: None.

Items for next meeting/date/time: Tuesday September 8, 2020 @ 9:30 a.m. Railroad Crossing will be added to the agenda.

Adjournment: Motion was made by Hinds/LeFebre to adjourn. Motion was voted and carried.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer