

**Village of Lena**  
**Public Works Committee Minutes**  
**June 9, 2020 9:30 a.m.**  
**117 E. Main St., Lena, WI 54139**

Meeting was called to order

Roll Call: Craig LeFebre and Steve Marquardt.

Also present: Terry Hinds, Terry Earley, Larry Shallow, Craig Schuh- Ayres and Charlene Meier

Absent: Linda Hinds-excused.

Approval of agenda: Motion was made and second by LeFebre/Marquardt to approve the agenda. Motion was voted and carried.

Approval of Minutes: Motion was made and second by Marquardt/LeFebre to approve the minutes from April 16, 2020. Motion was voted and carried.

Public Comment: None.

Complaint/Concerns regarding Streets/Utilities: Estimate is needed on blacktopping the few areas in the Village.

Utility Workers Report: Informational only.

Influent/Effluent Report April/May: Informational only.

Monthly Expenditures for Public Works/Water/Sewer: Informational only.

Annual Water CCR Report: Earley will be working on this item so it can be submitted by June 30, 2020.

Annual CMAR Report: The annual report was reviewed. This item will be on the Village Board agenda for approval.

DNR QWBEL Report #4: Testing results are showing a decrease in phosphorus was reported by Craig Schuh. Leo from Applied Technologies joined the meeting by phone to give a summary and the planning and cost effective way to meet the requirements. DNR is aware of our high flows. Application needs to be signed and returned to Leo so he can submit. This item is to be placed on the Village Board agenda.

Storm Water Basin Cleaning Project/Drainage Ditch Maintenance Discussion: Discussion followed. Quotes need to have a "not to exceed" amount. PLC Water Jetting found cement, asphalt, cement blocks, etc. in our catch basins. A maintenance plan will need to be created.

Upcoming Sewer Project: Schuh reported on the ITF/PERF that was filed October 2019 for sewer plant upgrades.

W. Maple Street Project: Enclosed was a contract from Ayres for the design of the Maple Street project. The Committee would like this project ready due to possible monies from the government that might be available for projects that are ready to go. Motion was made and second by LeFebre/Marquardt to recommend to the Village Board for approval the Ayres design contract for Maple Street in the amount of \$20,030. Motion was voted and carried.

PJ Korten's SCADA Software Update: Motion was made and second by Marquardt/LeFebre to recommend to the Village Board to approve the proposal for PJ Korten's for the SCADA update for a cost of \$13,085. Motion was voted and carried. A back up system needs to be done.

WI DNR Environmental Fee/Report: Informational only.

*Dollar General Update:* Craig Schuh explained the utility requirements of the Village of Lena to Dollar General. Any expenses will be part of the TIF. Storm water pond maintenance will be part of Dollar General's responsibility.

Reduced Lead & Copper Monitoring Update: Monitoring is being done. This item is placed on hold.

Items for next meeting/date/time: Next meeting is scheduled for July 14, 2020 @ 9:30 a.m.

Adjournment: Motion was made and second by LeFebre/Marquardt to adjourn. Motion was voted and carried at 11:26 a.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer