

Village of Lena
Utility/Board Meeting Minutes
Monday May 18, 2020 6:30 p.m.

Call to order at 6:30 p.m.

Roll call: Nick Heise, Craig LeFebre, Terry Hinds, Judy Patenaude, Larry Belongia and Steve Marquardt.

Absent: Linda Hinds-excused.

Also Present: Charlene Meier

The Pledge of Allegiance was recited.

Approval of the Agenda: Motion was made by LeFebre/Patenaude to approve the agenda as presented. Motion was voted and carried.

Approval of the minutes from April 21, 2020 Reorganizational Meeting and April 21, 2020 regular Village Board meeting: Motion was made by Patenaude/LeFebre to approve the minutes as stated. Motion was voted and carried.

Open Forum: None present.

Finance: Monthly finances were reviewed. T. Hinds/Patenaude made a motion to request a formal proposal from Bay Lakes Regional Plan Commission for a Code of Ordinance update which said proposal to include a not to exceed \$25,000 and a scheduled completion date. Motion was voted and carried. Motion was made by Patenaude/Belongia to approve the 2019 CIP transfers as follows: #100-0057140 Village Hall \$5000; #100-00-57331 Street Repairs \$15,000; #100-00-57330 Rosera Business Park \$631.25 and #100-00-57333 Ditch Maintenance \$1000. Motion was voted and carried.

Public Works: April Utility report was informational. Sewer Plant update and sewer phosphorus reduction was informational to the Village Board.

Public Safety: The monthly Police report was informational. Motion was made by Marquardt/Heise to accept the resignation of part time police officer Bradley Shearer. Motion was voted and carried. Patenaude/Belongia made a motion to hire Alexis Daw as a part time police officer starting after Memorial Day. Motion was voted and carried. A letter was sent to the residents at 405 W. Harley regarding curb/driveway. Discussion followed about following the Village Ordinances. The Fire Department financials, a motion was made by Patenaude/Heise to transfer \$108,088.45 from Fire Department general fund cash to Fire Department Vehicle Replacement investment account. Motion was voted and carried. Patenaude/T. Hinds made a motion to create a new investment account for 2% Dues and to transfer \$26,204.31 from Fire Department general fund cash to the new account 2% Dues investment. Motion was voted and carried. Clerk informed that there is monies from 2020 that would need to be transferred also. LeFebre suggested that it be done at the end of the year. T. Hinds/LeFebre made a motion when the fire department vehicle replacement and 2% dues monies are received should be placed into the appropriate investment account. Motion voted and carried. Spring Clean up was also discussed.

Plan Commission: A motion was made by Marquardt/Patenaude to approve the proposal Vogel Buckman Appraisal Group to appraise the Rosera Business Park. Motion was voted and carried.

Promotions: Events for the year have been canceled due to COVID 19.

Weed Update: The annual notice has been published in the Oconto Reporter for noxious weeds.

Recycling Update: T. Hinds reported on the recycling center. There were some questions pertaining to the metal items. Hinds will check with Oconto County.

Board of Review Update: This was informational only.

Village Complaints/Concerns: Informational only.

Presentation of Bills: Motion was made by Patenaude/Belongia to pay the monthly bills in the amount of \$58,437.44 and to include the final payroll of the monthly dated May 28, 2020. Roll call vote: LeFebre aye; T. Hinds aye; Heise aye; Patenaude aye; Belongia aye; Marquardt aye. Marquardt will check on a bill for PLC for the storm sewer cleaning.

Permits/Correspondence/Miscellaneous: Liquor licenses were tabled to the June Board meeting. Patenaude will talk with Village Tavern owner regarding sign and Bavarian Inn owner regarding condition of exterior. Motion was made by LeFebre/Heise to approve the following paid operator's licenses: Anthony Thompson, Emily Flint, Danna Kiesling, Timothy Brandt from the Store; Trisha Cops from Lena Lanes and Don Demney -Dirt City Racetrack. Motion was voted and carried. Unpaid operator's licenses were tabled till June meeting. A fence permit was submitted by Chad & Lisa Misco at W. Maple Street. Building permits were Ken Wondrash/roof; Candy Gross/fire renovation.

Announcements/General Information/Set next meeting date: Patenaude talked regarding the Fire Department contract with the Towns & Village about the wages. Clerk informed the Village Board of the miss numbering of the last resolution last month. Also, she asked to take Friday May 22, 2020 off and the Board ok'd. A sign will be placed on the front door. Marquardt had questions regarding building inspector and Village Ordinances. Changes are needed. Marquardt informed the Board that Dollar General utilities has been solved. The next Public Works meeting will be Tuesday June 9th @ 9:30 a.m. Finance meeting will be June 9, 2020 @ 8 a.m. The next Board meeting is scheduled for Monday June 15, 2020 @ 6:30 p.m.

Adjournment: Motion was made by LeFebre/Belongia to adjourn. Motion was voted and carried at 9:01 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer