

Village of Lena
Finance/Personnel & Wage Committee Meeting
March 5, 2020 8 a.m.
117 E. Main Street, Lena, WI 54139

Meeting called to order.

Roll Call: Nicholas Heise, Terry Hinds and Steve Marquardt.

Also Present: Brandon Robinson-Bay Lakes Regional Planning Commission and Charlene Meier.

Approval of Agenda: Motion was made by Hinds/Heise to approve the agenda with a change of sequence moving item #11-c Ordinance Book Update to the first item of business. Motion voted and carried.

Approval of Minutes: Motion made by Heise/Marquardt to approve the minutes from December 9, 2019. Motion voted and carried.

Ordinance Book Update and Possible Recommendations to Approve/Decline: Brandon Robinson, Bay Lakes Regional Planning Commission discussed the possible options for updating the Ordinance Book. Clerk is to check to see if we can get(purchase) our old book from General Code. Brandon Robinson will give us a cost estimate for scope of services.

Financials: February financials were not complete due to bank statement. No budget transfers.

TID District Advance from General Fund to TID Fund: Motion was made by Hinds/Marquardt to recommend to the Village Board for approval an advance of \$25,000 from the Village's general fund to the TID. Motion was voted and carried.

Insurance Update on Vehicles: Information from Vintage Insurance was informational.

Cell Tower Update: Informational only.

Stafford Property Acquisition: Informational only.

Capital Outlay Account Transfer for 2019 If Possible: Motion was made by Hinds/Marquardt to recommend to the Village Board for approval the following CIP transfers as follows:

1. #100-00-57140 Village Hall \$5000
2. #100-00-57331 Street Repair \$15,000
3. #100-00-57330 Rosera Bus. Park \$631.25
4. #100-00-57333 Ditch Main. \$1000.00

Rosera Business Park Appraisal Contract: Motion was made by Hinds/Heise to approve the contract with Detlef H. Weiler, Weiler Appraisal Inc. to provide a typical market value in the amount of \$1500 to be paid out of the Rosera Business Park Account. Motion was voted and carried.

PJ Korten's Quote for SCADA Upgrades Needed: This item was referred to Public Works Committee.

Board Room Remodel: Heise will work on this regarding ADA. More storage space and election voting machine storage are needed.

Use of Asset Tags: Marquardt thought the Fire Department had extra tags. He will check.

Miscellaneous/General Information/Correspondence: None.

Next Meeting Date: April 14, 2020 @ 8 a.m.

Adjournment: Motion was made by Hinds/Heise to adjourn. Motion was voted and carried.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer