

**Village of Lena**  
**Utility/Board Meeting Minutes**  
**Monday January 20, 2020 6:30 p.m.**

Call to order at 6:30 p.m.

Roll call: Nick Heise, Craig LeFebre, Terry Hinds, Linda Hinds, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also, present: Craig Schuh-Ayres, Wayne Conklin, David Konop, Christopher Earley and Charlene Meier

Pledge of Allegiance was recited.

Approval of Agenda: Motion made by L. Hinds/Patenaude to approve the agenda and allowing the President to rearranged as needed. Motion was voted and carried.

Approval of Minutes from December 17, 2019 and January 8, 2020. Motion was made by L. Hinds/Belongia to approve the minutes as presented. Motion was voted and carried.

Open Forum: Linda Hinds stepped down from the board at this time to express a concern. Christopher Earley and L. Hinds expressed concerns regarding the water leaking into her basement on 220 N. Rosera Street. Discussion followed. C. Earley and L. Hinds will be working with the Village Engineer Craig Schuh-Ayres. L. Hinds resumed her position at trustee.

Public Works: Utility Workers report was informational.

Public Safety: Police Chief's monthly report was informational. Hiring part time patrol officer – Motion was made by Patenaude/LeFebre to hire McKayla Bushmaker (former Cadet) as a part time patrol officer in May with the intent of pre-training. Motion was voted and carried. Police squad should be delivered in March. Fire Dept. Quarterly report was informational. Fire Dept. Roof Quotes – Discussion followed with the quote received. More quotes are needed. Fire Dept. Tender is in the process. 2020 Recommendation to revise the contract for the Building Inspector regarding insurance – Motion was made by Patenaude/LeFebre to approve the contract with the changes for the term of January 2020-June 30, 2021. Motion was voted and carried.

Financials: Monthly financials were reviewed. Resolution 2020-02 Annual Carry Over of Funds approve/decline – Motion was made by Patenaude/L. Hinds to approved resolution 2020-02 Annual Carry Over of funds. Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried. 2020-01 Transfer of Funds \$25,000 – Motion was made by T. Hinds/Belongia to approve Resolution 2020-01 Transfer of funds \$25,000. Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried. Creation of a Fund #400 entitled TID #1 – Motion was made by T. Hinds/Heise to create a fund #400 entitled TID #1. Motion was voted and carried.

Plan Commission: Approve/decline Rezone Parcel #146-022701643E1 338 W. Maple St. Walter & Darlene Kosmal – Motion was made by LeFebre/L. Hinds to approve the rezone of 338 W. Maple Parcel #146-022701643E1 from agriculture to single/two family residential. Motion was voted and carried. Approve/decline combining Parcel \$146-052703851 and part of 146-022701643E1 338 W. Maple St., Walter & Darlene Kosmal. Motion was made to approve the combination of the fore mentioned parcels was made by LeFebre/L. Hinds. Motion was voted and carried. Stafford

Property Update – Informational only. Discussion followed regarding right of first refusal. Village Attorney Gast will be handing the documents. Conklin Property update – Informational only.

Promotions Committee: Informational. Next meeting is scheduled for January 29, 2020.

Weeds: Nothing to report.

Recycling: Mike McGuire was hired to fill the vacancy at the recycling center.

**New Business:**

4<sup>th</sup> Quarter Library Report: Informational only.

MOU Oconto County Technology/Village of Lena for computer support for \$1000.00 – Motion was made by T. Hinds/LeFebre to approve the MOU between Oconto Co. Technology and the Village of Lena for computer support in the amount of \$1000. Motion was voted and carried.

MOU Between Oconto Co/Village of Lena for Spillman: Motion was made by Patenaude/L. Hinds to approve the MOU between Oconto Co./Village of Lena for Spillman. Motion was voted and carried.

Resolution 2020-03 Developer’s Agreement from Dollar General/Golden Warriors Approve/Decline: Motion was made by T. Hinds/Patenaude to hereby move to adopt Resolution 2020-03 with DGI-Lena, LLC and to approve the attached draft developers agreement with DGI-Lena, LLC, provided that the following conditions can be negotiated and included within the developer agreement: (1) Paragraph 2.3 shall be modified to provide that 65% of the tax increment shall be paid over to developer in satisfaction of the \$100,000 qualified expenditure reimbursement; (2) Paragraph 2.3 be further modified to provide for the balloon payment in year 10 in the event that the TID is not formally adopted; (3) The first sentence of Paragraph 4.2 be changed to read: Village’s obligation to pay Available Tax Increment to Developer pursuant to this Agreement shall be contingent upon Developer taking title to the Property no later than July 1, 2020 and substantially completing the Project on or before November 1, 2020 in material compliance with the site plan attached hereto as Exhibit B, subject to Unavoidable Delay.” Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried.

Village Complaints/Concerns: Informational for the board.

Presentation of Bills: Motion was made by L. Hinds/Patenaude to pay the monthly bills in the amount of \$318,456.36 and to include the last payroll in January. Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried.

Permits/Miscellaneous/Correspondence: Clerk discussed training for TID. Clerk informed the Board regarding vacation in March.

Announcements/General Information/Set next meeting date: February 3, 2020 special board meeting regarding the TID. Regular board meeting will be Monday February 17<sup>th</sup>, 2020 @ 6:30 p.m. Marquardt would like the employees and the board to be thinking of improvements and cost savings.

Adjournment: Motion was made by Patenaude/LeFebre to adjourn. Motion was voted and carried.

Respectfully submitted,

Charlene J. Meier, Clerk/Treasurer