

Village of Lena
Finance/Personnel & Wage Committee Meeting
October 7, 2019 4 p.m.
117 E. Main Street, Lena, WI 54139

Meeting called to order at 4 p.m.

Roll Call: Nicholas Heise (arrived at 4:10 p.m.), Terry Hinds and Steve Marquardt.

Approval of Agenda: Motion was made by T. Hinds/Marquardt to approve the agenda. Motion voted and carried.

Approval of Minutes: Motion made by Marquardt/T. Hinds to approve the minutes from September 9, 2019. Motion voted and carried.

Open Forum: None.

Financials: Monthly financials were not available as bank statements have not been received. Budget transfers – Discussion followed regarding sewer replacement billings for David Tenor Corp. This item will be added to the next agenda. Fortifi Construction Loan/Line of Credit for Sewer Plant Improvements – Motion was made by Hinds/Heise to approve the construction loan/line of credit with Fortifi Bank for sewer plant improvements. Motion was voted and carried. Fortifi Positive Pay Services & ACH Block & Filter Services approve/decline – Motion was made by Marquardt/Hinds to recommend to the Village Board for approved the Positive Pay Services and the ACH Block & Filter Services. Motion was voted and carried. Associated Bank Treasurer Management review – Currently under review to help reduce bank service fees. DNR Loan payment – Motion was made by Hinds/Heise to transfer enough funds to cover November 1st interest payments from utility cash into LGIP. Motion was voted and carried.

2020 International Plow Truck Finance Options: Motion was made by Marquardt/Hinds to enter into a credit application with Tax Exempt Leasing Corp. for 10 years for a total of \$154,224.50 for the 2020 Plow Truck. Discussion followed regarding the additional items added for the box cover and undercoating. Motion was voted and carried. Another motion was made by Marquardt/Hinds to amend the prior motion to enter into an agreement with Tax Exempt Lease Corp for 10 years for the amount \$151,250.00 with the accessory cost (cover and undercoating) will be paid for out of the village equipment replacement fund. Motion was voted and carried.

Simplified Rate Increase Water/Sewer 2020: Motion was made by Marquardt/Heise to recommend to the Village Board that we apply for a SRI increase in water (3%) for the first quarter of 2020 and a 5% increase for sewer. Motion was voted and carried.

Kerber Rose Contract: Discussion followed. It was determined that the Clerk is to counter offer at 15% increase instead of a 27% as Kerber Rose presented. This item will be on the next board agenda. R & R Assessing contract will be at the next Board meeting for approval.

Computer update to Windows: Clerk informed the committee that the Wisconsin Election Commission has requested for security reasons, new Windows 10 computers. Clerk is to get more information regarding costs. The WEC does offer a \$1200 grant to help with the costs.

2020 Budget Wage Review/2020 Budget: Work continued on funding for the wage increase and the 2020 budget. Clerk is to check with surrounding areas on what their Police Chief wages are.

Miscellaneous/General Information/Correspondence: General Code (Ordinance book) offering a special till the end of October for updates. It was determined that a committee will be needed to handle the updating of the Ordinance Book. This item will be place on the Village Board agenda.

Next Meeting Date: Monday, November 11, 2019 @ 8 a.m.

Adjournment: Motion by Hinds/Marquardt to adjourn. Motion was voted and carried at 7:45 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer