

Village of Lena

Utility/Board Meeting Minutes

Monday July 15, 2019 6:30 p.m.

Call to order at 6:30 p.m.

Roll call: Nicholas Heise, Terry Hinds, Linda Hinds, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also present: Mike Diehlmann and Charlene Meier.

Absent: Craig LeFebre

Pledge of Allegiance was recited.

Approval of Agenda: Motion made by L. Hinds/Patenaude to approve and allowing the President to rearrange as needed the agenda. Motion was voted and carried.

Approval of the minutes: Motion made by L. Hinds/Heise to approve the minutes from June 17, 2019. Motion was voted and carried.

Open forum: None.

New Business:

Liquor License for Race: Discussion followed. No action taken.

Library Quarterly Report: Informational only.

Committee Reports:

Finance/Personnel & Wage: Monthly financials were reviewed. Fortifi Funds Transfer to keep balances with insured amounts – Motion was made by T. Hinds/Belongia to authorize the Clerk/Treasurer to transfer funds as need into the ICS account to maintain insurability. Motion was voted and carried.

Public Works: Monthly utility report was informational only. A closer look at the valves we had to replace to see if there is a cause beside age. Sewer Main relining/Private Lateral Project update – Informational only. D. Tenor application for payment #1 \$74,124.38. Motion was made by Heise/L. Hinds to approve for payment the pay request from D. Tenor in the amount of \$74,124.38. Roll call vote: Heise aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried. Sewer Relining/Lateral Special Assessments for Residents Approve/Decline – Motion was made by T. Hinds/Patenaude to adopt Ayres Engineers Report for final assessments for Project 0185.00 sewer relining and lateral replacement totaling \$27,111. Roll call vote: Heise aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried. Motion to invoice the specified resident their applicable amounts in the report for final assessments, with said amount being due by October 31, 2019 and that the unpaid amount for each resident be placed on the tax roll for that property, with payments scheduled over 5 years at an interest rate of 5% per annum. Motion was voted and carried.

Public Safety: Police monthly report was informational. Fire Grant Update – Hopefully we will get confirmation by the end of July. Approve/Decline the purchase of the new police squad and equipment – Motion was made by Patenaude/Heise the following quotes: Peterson Ford for squad \$37,115.50; Baycom Panasonic Toughbook \$4943.00; Ray O'Harron Co. Quote light bar \$6077.00; Todd's Custom Paints for graphics \$499.00; Champion Collision-tear out and install equipment \$1400.00 with an adjustment for any purchases of old equipment that cannot be transferred. Roll call

vote: Heise aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried. MOU Oconto County Technology Services and Village of Lena accept/decline – Motion was made by T. Hinds/Patenaude to approve the MOA for January 1, 2019 – December 31, 2019 for general support/emails with Oconto County Technology. Motion was voted and carried.

Plan Commission: Rosera business Park – informational only. The committee is working on the comprehensive plan.

Weeds: A notice needs to be sent to J. Peetz (Lena Shell).

Recycling Update: Informational only.

Promotion Update: Informational only.

Village Complaints/Concerns: Informational only.

Presentation of Bills: Motion was made by L. Hinds/Belongia to pay the monthly bills in the amount of \$45,047.49 and to include the last payroll of the month. Roll call vote: Heise aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion was voted and carried.

Permits/Correspondence/Miscellaneous: Motion was made by Patenaude/L. Hinds to approve the gathering permit for the Fire Department annual dinner. Motion was voted and carried. Motion was made to approve the fireworks permit for Craig Griebeler (Crazy Craig Fireworks) by Patenaude/L. Hinds. Motion was voted and carried. Building permits were issued to Rick Osweiler, 306 S. Rosera Street- storage shed; Jeff Arndt, 139 W. Railroad Street – deck; Diane Paitl, 405 S. Rosera Street – siding and deck; and Barb Spice, 106 Maple Street – home remodeling. Motion was made by Patenaude/L. Hinds to approve the operator’s license for Don Demeny, Trisha Cops, Laurie Graef, Hallie Ragen, Linda Schuh, Jann Dickinson, Rachel Monfort-Webster, Kim Heise, Melinda Svejda. Motion was voted and carried.

Announcements/General Information/Set next meeting date: Next meeting will be Monday August 19, 2019. AAA grant was approved for the Village for \$500.

Adjournment: Motion was made by L. Hinds/Patenaude to adjourn. Motion was voted and carried at 9 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer