

Village of Lena

Utility/Board Meeting Minutes

Monday April 16, 2019 6:30 p.m.

Call to order at 6:30 p.m.

Roll call: Nicholas Heise, Craig LeFebre, Terry Hinds, Linda Hinds, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also present: Karen Kerber-Kerber Rose, Bob Marquardt-Dirt City Motorplex, John Peterson via phone conference and Charlene Meier.

Pledge of Allegiance was recited.

Approval of Agenda: Motion made by Belongia/L. Hinds to approved the agenda with rearrangement. Motion was voted and carried.

Approval of the minutes: Motion made by L. Hinds/Patenaude to approve the minutes from March 25, 2019. Motion was voted and carried.

Open forum: None.

Committee Reports:

Finance: 2018 Finance Audit was reviewed by CPS Karen Kerber. Motion was made by T. Hinds/Belongia to accept the report as presented. Motion was voted and carried. Monthly financial report was reviewed. Huntington Bank status – Motion was made by T. Hinds/LeFebre to combine the two Huntington bank accounts and to allow that account to transition to an appropriate account at Associated Bank upon the closing of Huntington Bank in mid-June 2019 and to enter into a formal banking relationship with Associated Bank. Motion was voted and carried. Revision to Employee Handbook – Pay date change – Motion was made by T. Hinds/Heise to change the pay date to Thursday. Motion was voted and carried. Purchase of Leaf Collection Unit from Village equipment fund and delay the purchase of a Pelican Unit – Motion by T. Hinds to approve the purchase of a 2006 ODB LTC600 leaf collector unit from Bruce Equipment Company of Menomonee Falls WI for \$16,000 delivered, and to fund the cost from the Village equipment fund account #100-00-11114-014-000 and to waive the Village’s formal bid procedure as authorized by Ordinance 22-13 B (1). Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried. Motion was carried.

Planning Commission: Comprehensive plan survey was reviewed. Farmland lease-Mitch Hodkiewicz – Discussion followed regarding sublease of the 22 acres of Village owned property to Dirt City Motorplex. The Village Board requested the following: A letter of request from Mitch Hodkiewicz for the assignment of this lease; a copy of the agreement between Mitch Hodkiewicz and Dirt City Motorplex and have the Village Attorney/Insurance Agent review regarding liability. Motion was made by Patenaude/Heise to allow Dirty City Motorplex/Mitch Hodkiewicz to enter into a sublease agreement contingent upon the 1) a letter of request from Mitch Hodkiewicz for assignment of this lease, 2) a copy of the agreement between Mitch Hodkiewicz and Dirt City and 3) the Village Attorney’s/Village Insurance approval. Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Public Works: Monthly utility report was presented. One year anniversary for T. Earley – Motion was made by T. Hinds/Heise to give a pay adjustment of \$1.00 on T. Earley’s anniversary date. Motion was voted and carried. Spring cleanup May 18 volunteers needed – Terry Hinds, Larry Belongia and Linda Hinds volunteered to work spring cleanup.

Village Equipment Maintenance plan approval – This item was referred to the Public Works Committee. Maintenance plan for the water and sewer plants will be handled by S. Marquardt.

Public Safety: Police monthly report was reviewed. Resignation of Officer Schneider and Officer Manning – Motion was made by Marquardt/Heise to accept the resignations of part time Officers Kevin Schneider and Sarah Manning. Motion was voted and carried. Approval hiring due to resignations – tabled. Ordinance Prohibiting Marijuana Establishments sample – Informational only.

Weeds Update: Nothing to report.

Recycling update: Annual meeting is scheduled for Wednesday April 17, 2019 at Oconto Falls Town Hall.

Promotions Update: Meeting for Wednesday April 17, 2019 @ 7 p.m.

New Business:

Library Quarterly Report: Informational only.

Library 2018 Annual Report: Informational only.

Village Complaints/Concerns: Informational only. L. Hinds issued a complaint regarding the condition of the alley between Maple St. and Main Street.

Presentation of Bills: Motion was made by LeFebre/L. Hinds to pay the monthly bills in the amount of \$79,581.10. Roll call vote: Heise aye; LeFebre aye; T. Hinds aye; L. Hinds aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Permits/Correspondence/Miscellaneous: Special gathering permits for Wooden Shoe for July 27th, 2019 and Lena Motorsports Club LLC for May 17-19, 2019 – Motion was made by L. Hinds/Belongia to approve the gathering permits. Motion was voted and carried. Liquor licenses were submitted for Lena Fast Stop LLC and Hunter's & Fisherman's Tavern. Motion was made by Patenaude/L. Hinds to approve the liquor licenses. Motion was voted and carried. Building permits from Mark Goedtel – new roof and Joe Brandt – complete remodel were reviewed.

Announcements/General Information/Set next meeting date: May 20, 2019 @ 6:30 p.m. is the next board meeting. Marquardt and Paul Ehrfurth from OCEDC will be meeting with the new Human Resource Manager Tamara Techmeier from Saputo Cheese.

Adjournment: Motion was made by LeFebre/L. Hinds to adjourn. Motion was voted and carried at 9 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer