

**Minutes**  
**Public Works Committee of the Village of Lena**  
**Tuesday May 14, 2019 1 p.m.**  
**117 E. Main Street, Lena, WI 54139**

Called to order at 1:30 p.m.

Roll Call: Craig LeFebre, Steve Marquardt and Terry Hinds.

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres Associates and Charlene Meier.

Approval of Agenda: Motion made by Marquardt/LeFebre to approve the agenda. The motion was voted and carried.

Approval of Minutes: Motion made by LeFebre/Marquardt to approve the minutes from April 30, 2019. Motion was voted and carried.

Period of Public Comment: None.

Public Workers Utility Report: Earley is working on new salter box. Marquardt asked if the flags could be put up sooner due to the racers coming in this weekend and clean sidewalk by overpass. Sludge hauling was 90,000 gallons for a cost of \$1260. Hydrants have been flushed due to fire flow testing. Shallow picked up snow guards. Village Utility Workers will install guards.

Review of items purchased for April: Informational only.

Budget Comparison report YTD: Informational only.

Status of 2018 Consumer Confidence Report (CCR): The report is ready to be sent into the DNR.

Follow up items: Fairgrounds meter base – This item is on hold. Fire Flow Data Study report – This item is in process. Leaf Collector – The collection box needs to be fixed. Flag/poles Order & Put Up – See public workers utility report above. Street light pole replacement – A quote is needed for the replacement of 4 poles. Cummings generator preventative maintenance proposal – An extra heater is needed. Inspection is scheduled for tomorrow. Front end loader preventative maintenance – Motion was made by Marquardt/LeFebre to accept 2000 hour service for \$2418 which includes travel from Fabick. Motion was voted and carried. A revised contract is needed. Maintenance program/Temporary worker – Informational only.

Ayres Associates Status of Projects: WWTP Operation and Needs Project Update: Informational only. Sewer lining project start day tentatively scheduled for May 22<sup>nd</sup> weather permitting. Pay request scheduled was reviewed. Easements are still at Attorney Gast's office. Schuh will contact regarding status. WQBEL #3 – Work in process.

Miscellaneous/Informational Items Only: Spring cleanup is schedule for Saturday May 18<sup>th</sup>. Volunteers are needed. 2019 CIP should be on the June agenda.

Next Meeting Date: Next PW meeting is scheduled for June 11, 2019 and July 9, 2019 @ 1 p.m.

Adjournment: Motion was made by LeFebre/Marquardt to adjourn. Motion was voted and carried.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer

DRAFT