

Village of Lena
Utility/Board Meeting Minutes
Tuesday February 19, 2019 6:30 p.m.

Call to order at 6:30 p.m.

Roll call: Nicholas Heise, Craig LeFebre, Terry Hinds, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also present: Charlene Meier.

Absent: Linda Hinds-excused.

Pledge of Allegiance was recited.

Approval of Agenda: Motion made by Patenaude/Belongia to approved the agenda. Motion was voted and carried.

Approval of the minutes: Motion made by Patenaude/Heise to approve the minutes from January 21, 2019. Motion was voted and carried.

Open forum: None.

Committee Reports:

Public Works: Utility Report was informational. A closer look is needed regarding the new street sweeper. T. Hinds updated member regarding the sewer relining project for summer 2019. Rochelle Braun-sewer lateral – Ms. Braun was not in attendance. Approval Phosphorus Preliminary Compliance Alternatives Plan Ayres Associates – Motion was made by Hinds/Patenaude to approve the Phosphorus Preliminary Compliance Alternatives Plan for a cost of \$21,400. Roll call vote: Heise aye; LeFebre aye; Hinds aye; Patenaude aye; Belongia aye and Marquardt aye. Motion was voted and carried. Approval of Construction Administration & Observation Services for Sewer lining and Lateral Replacement project – Motion was made by Patenaude/Belongia to approve the Construction Administration and Observation Services for sewer lining and lateral replacement not to exceed \$24,500. Roll call vote: Heise aye; LeFebre aye; Hinds aye; Patenaude aye; Belongia aye and Marquardt aye. Motion was voted and carried. Spring Cleanup – Motion was made by Marquardt/Heise to have 2019 spring cleanup one day (May 18, 2019) for limited items. Motion was voted and carried. A flyer will be included in the March newsletter to inform residents on what items will be accepted.

Public Safety: Monthly police report was informational only. Approval of two part time police officers to fill vacancies – Motion was made by Patenaude/Belongia to hire Jess Brown and Brad Shearer to fill the part time police officer vacancies. Motion was voted and carried. 2019 cadet is Makayla Bushmaker. She will begin in June at no cost to the Village. Fire Department quarterly report – Treat as information only. Ordinance 302-30(a) Gold Cart Amended – Tabled. Special Event Golf Cart Registration Application – Tabled. Lena Special Event Golf Cart Registration Sticker – Tabled.

Finance: Monthly financials were presented for Trustees to review. Clerk updated the Village Board regarding the 2018 audit process.

Weeds: Nothing to report.

Promotions: Nothing to report.

Personnel & Wage Update: Closed session per WI State Stats 19.85 (1) © for the purpose of discussed the Employee Handbook, policy and procedures. Motion was made by Patenaude/Belongia to convene to closed session per WI State

Stats. Roll call vote: Heise aye; LeFebre aye; Hinds aye; Patenaude aye; Belongia aye and Marquardt aye. Motion was voted and carried. Motion was carried at 8:05 p.m. Clerk was excused from close session.

Opens Session per WI State Stats 19.85 (2) and possible action taken on closed session items: Motion was made to reconvene to open session per WI State Stats was made by Heise/Belongia. Motion was voted and carried at 8:45 p.m. No action taken on items discussed in closed session.

New Business:

Service Master Priority Agreement approve/decline: Village Board did not see the need for such agreement.

UW Extension Assurance of Nondiscrimination Approve/decline: Motion was made by Patenaude/Heise to approve the UW Extension Assurance of Nondiscrimination. Motion was voted and carried.

Village Complaint/Concerns: None.

Presentation of Bills: Motion was made by Belongia/Heise to pay the monthly bills in the amount of \$344,948.38 and to include the final payroll. Roll call vote: Heise aye; LeFebre aye; Hinds aye; Patenaude aye; Belongia aye and Marquardt aye. Motion was voted and carried.

Permits/Correspondence/Miscellaneous: Operator's license for Whitney Derpinghaus (The Wooden Shoe). Motion was made by LeFebre/Heise to approve license. Motion was voted and carried. Correspondence was read.

Announcements/General Information/Set next meeting date: Next Board meeting will be Monday, March 25, 2019 at 6:30 p.m.

Adjournment: Motion was made by Heise/Belongia to adjourn. Motion was voted and carried at 8:46 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer