

Minutes
Public Works Committee of the Village of Lena
Tuesday November 13, 2018 2:45 p.m.
117 E. Main Street, Lena, WI 54139

T. Hinds called meeting to order at 2:45 p.m.

Roll Call: Craig LeFebre, Steve Marquardt and Terry Hinds.

Also present: Larry Shallow, Terry Earley, Craig Schuh and Charlene Meier.

Approval of Agenda: Motion made by Marquardt/LeFebre to approve the agenda. The motion was voted and carried.

Approval of Minutes: Motion made by S. Marquardt/LeFebre to approve the minutes from October 9, 2018. Motion was voted and carried.

Period of Public Comment: None. Reported complaints were reviewed which included Pam Pashouwer-drainage, Cory Marquardt-road and Marilyn Marquardt-water bill. Motion made by Hinds/Marquardt to put any delinquent monies on the tax roll for M. Marquardt utility bill. Motion was voted and carried.

Public Works Report: Information only. Utility worker Brad N. will take an inventory for the flags.

Front end loader tires: Quotes were reviewed. Workers are to contact Todd Duame for information on loader tires and possible recommendation.

Review of items purchased 10/1-10/31/2018: Information only.

Capital Items for 2019-2023 Capital Improvement Plan: Prices for a new sweeper are needed. Also Ferguson Water Works to attend next meeting regarding replacing meters with a "smart" meter.

Great Lakes TV Seal Inc. W. Maple & E. Railroad Street sewer main & private lateral televising: Ayres Associates has report. Schuh will bring to next meeting.

Follow up items: Fire flow testing is needed by June 1, 2019. Ferguson will loan equipment for testing. Saputo sewer located – Duame Sand & Gravel did the repair. Motion by Hinds/Marquardt was made to sell the sludge tank for \$1000. Motion was voted and carried.

Status of Projects: WWTP Operations & Needs – information only. Sewer Lining Project and Private Laterals Replacements update – Bids will be opened on Tuesday December 11, 2018 at 2:30 p.m. Ayres Associates will handle the advertising. Easements – Attorney Gast will review.

ITA/PERF Potential Projects 2019 & 2020: ITA/PERF has been filed per Ayres Associates.

Financial Budget Review for YTD October 2018 Public Works: Information only.

Six month wage adjustment – Street Superintendent/Water Treatment Operator: Motion was made by Marquardt/LeFebre to increase the wage \$1.00 effective 11-14-18. Motion was voted and carried.

Operating strategies, working hours, etc. for discussion for the upcoming year: Information only.
Hours will remain as is.

Equipment Health Assessment: Equipment at this time is ok. Street sweeper is old.

Replacement of Street Poles – WPS Letter: Cedar/Court Street pole – no action taken.

Miscellaneous/Informational Items only: Copies of the Suez Water Tower report was received.

Items for next agenda: Ordinance #262 Sewer will be reviewed at the next meeting and also the televising of Railroad and Maple Streets.

Next meeting date: Tuesday December 11, 2018 at 2:45 p.m.

Adjournment: Motion by LeFebre/Marquardt to adjourn. Motion was voted and carried.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer