

MINUTES
Thursday, February 15, 2018 1 pm
PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF LENA BOARD
117 E. Main Street, Lena, WI 54139

Meeting was called to order at 1 p.m.

Roll Call – Craig LeFebre, Larry Belongia and Judy Patenaude.

Also present - Chief James Herald and Charlene Meier

Approval of Agenda - Motion made by Belongia to approve the agenda. LeFebre seconds the motion. Motion carried.

Approval of the minutes - Motion was made by LeFebre to approve the minutes from January 26, 2018. Belongia second the motion. Motion carried.

Fire Department Report – Fire Call for assisting Town of Brazeau Ambulance – Item we referred to the Village Board.

Police Chief Report - Monthly report was reviewed with explanation of terms used. Summer Cadet Program will be used this summer at no cost to the Village. Safe Exchange Zone costs will be needed to the committee to review and make a recommendation.

Employee Handbook Update Police Department hours/pay – Motion made by LeFebre to update the employee handbook and recommend to Village Board for approval the following: page 3 “All other part time police officer’s hours to be determined on an as needed basis not to **exceed 928 hours per year**. Part-time police officers shall have a probationary period for **250 hours or one year on the job**. At this point they are eligible for a **\$1.00** per hour raise in pay.” Belongia seconds the motion. Motion carried.

Announcements/General Information - Police Chief Herald presented “Nextdoor” social media for the Village of Lena. Next meeting to be announced.

Adjournment – Motion made by Belongia to adjourn. Second the LeFebre. Motion carried at 1:34 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer