

Minutes
Public Works Committee of the Village of Lena
Thursday April 12, 2018 2:45 p.m.
117 E. Main Street, Lena, WI 54139

Draft-Unapproved

Meeting called to order at 2:45 p.m.

Roll Call: Craig LeFebre, Steve Marquardt and Terry Hinds.

Also present: Craig Schuh-Ayres Associates, Jennifer Engel- USDA Rural Development, Doug Bergeson, Larry Shallow and Charlene Meier.

Approval of Agenda: Motion made by Marquardt/LeFebre to approve the agenda. Motion carried.

Approval of minutes of March 15, 2018: Motion made by Marquardt/LeFebre. Motion carried.

Period of Public Comment: None.

Presentation of USDA Funding Program: Jennifer Engel from USDA Rural Development presented funding options for sewer improvements, Police squad, Fire Dept. tender, streets, etc. Treat as information only. Engel requested a map of the Fire District the Lena Fire Department services.

Utility Workers Monthly Report: Hinds updated the members of the current status of the utilities. Sweeper needs work. Information only.

Update on Working Hours: Public Works/Utility staff: Flexible hours for Bergeson for the next few weeks.

Financial Budget Review for YTD March 2018 Public Works, Utility: Tabled.

High Meters Read: M. Marquardt/J. Allen: Committee decided to use average usage for billing purposes.

Hunting on Village Property: Hunters hunting on Village posted dump property. Item referred to the DNR.

Railroad Crossing Repairs: Clerk is to contact the Railroad regarding repairs. A quote from Bayland Seal Coating was presented.

Waterworks Operator in Charge: Information only.

Report from Ayres Associates: Motion was made by Hinds to recommend to the Village Board the approval of the WQBEL's Report due to the DNR by June 30, 2018. Marquardt second the motion. Motion carried.

Sources of Funding for Operations and Needs Project including Ayres Engineering Contract of 3/26/2018: Information only.

Miscellaneous/Informational Items only: Snowmobiling in the Village on Village Property was a concern.

Closed Session per WI State Statute 19.85 (1) (c) for the purpose of matters concerning public works/utility employment: Motion was by LeFebre to convene to closed session per WI State Stats. And excuse Char Meier/Clerk Treasurer as this time. Marquardt seconds the motion. Roll call vote: LeFebre Aye; Marquardt Aye, and Hinds Aye. Motion carried at 4:59 p.m.

Open Session per WI State Statute 19.85 (2) and possible action from items discussed in closed session. Motion made to reconvene to open session by Marquardt. LeFebre second the motion. Motion carried at 5:55 p.m. A follow up meeting with closed session will be on Monday April 16th at 2:45 p.m. to review applications. Interviews will be scheduled on April 23 & 24, 2018. Interview committee will consist of the Public Works Committee and a consultant.

Adjournment: Motion made by Marquardt to adjourn. Hinds second the motion. Motion carried at 5:56 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer