

Minutes
Public Works Committee of the Village of Lena
Thursday, February 15, 2018 2:45 p.m.
117 E. Main Street, Lena, WI 54139

Meeting called to order at 2:45 p.m.

Roll Call: Craig LeFebre, Terry Hinds and Steve Marquardt.

Also present: Larry Shallow, Doug Bergeson, Craig Schuh - Ayres Associates and Charlene Meier.

Approval of Agenda: Motion made by LeFebre, second by Marquardt to approve the agenda as presented. Motion carried.

Approval of Minutes of Prior Meeting: Motion was made by Marquardt, second by LeFebre to approve January 11, 2018. Aye 3, Nay 0, motion carried.

Period of Public Comment: None

Public Complaints regarding Public Works – Treat as informational only.

Utility Monthly Report – Treat as information only.

Equipment & Shop – Parts Washer Repair – Bergeson reported that it is not a priority to repair at this time.

Inventory of Shop Tools and Consumables – Informational only.

Review Christmas Decorations Bulb Needs & Available Budget – Treat as information only. Other sources will be checked for prices. More bulbs are needed for 2018.

Sale/Disposal of Old Street Signs – This item will be added to the newsletter and they will be for sale for \$35 each.

January 2018 Budget Review Detail Report Review – Budget comparison report to be reviewed by each committee when they meet.

STP Reroofing Update – Status of Snow Guards – Guards are ordered per Shallow. Installation will be done by Kruse Construction.

Report from Ayres Associates – Craig Schuh reported on the surveying

Rosera Street Sewer Main Relining Project Update – Information only. Clerk is to send current rates and private lateral ordinance to Craig Schuh. Items to be completed are (a) surveying; (b) a letter to residents and (c) a public meeting with the residents affected. Costs will be needed regarding lateral replacement.

Sewer Plant Operations & Needs Study Status – Schuh will check with USDA as a funding source. Items for repair were prioritized.

Discussion of Funding for Proposed Projects – Information only.

Review of Water Service Shutoff Procedures – PCS rules apply regarding shut of procedures.

General Information – Scope of Services is needed for the Main/Pelkey relining and for the Sewer Plant upgrades from Ayres Associates. Bergeson will be checking on chemicals pricing.

Set next meeting date – Thursday March 15, 2018 at 2:45 p.m.

Adjournment – Motion by Marquardt to adjourn. LeFebre seconds the motion. Motion carried at 4:50 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer