

Public Works Committee Minutes
Village of Lena, 117 E. Main Street, Lena, WI
Wednesday December 21, 2016, 2:45p.m.

Call to order – Meeting called to order at 2:45 p.m.

Roll call: Steve Marquardt, Craig LeFebre and Linda Hinds.

Also present: Doug Bergeson, Larry Shallow and Terry Hinds

Approval of agenda – Motion was made by Marquardt to approve the agenda. LeFebre second the motion. Motion carried.

Approval of minutes – Motion was made by Marquardt to approve the minutes of November 28, 2016. LeFebre second the motion. Motion carried.

Open Forum – Discussion on ditch cleaning.

Salt update – Bergeson reported two loads have been delivered.

4th Street Extension to allow driveway access – Work was completed by Duame Sand & Gravel.

Snow Plow update – Bergeson reported on the status of the plow. He has been working on the pump. A special thank you will be sent to the Oconto County Highway Dept. Pat Scanlan for their help when the plow was down.

Garbage Bags – new style – Other vendors will need to be checked. Clerk reported that we can get a flat sealed bag for the same cost as the cinched bottom bag from the Belson Company. Suggestions for a change bag color or ink color.

306 S. Rosera – Myron Janik – There were questions/concerns with the digging in the lawn. Bergeson reported that was the location of the curb stop.

Sewer Plant Windows/Doors & Furnace proposals – Quotes were reviewed. Motion was made by Marquardt to accept the quote from WI Homes Buildings Supplies for doors and windows in the amount of \$14,579.56. L. Hinds second the motion. Motion carried. Motion was made by L. Hinds to approve the quote from Marquardt Custom Homes to install the doors/windows in the amount of \$2850. Marquardt second the motion. Motion carried. These quotes will be forwarded to Finance Committee. Another quote for boiler is needed. Marquardt made a motion to accept the lowest bid for the boiler. L. Hinds second the motion. Motion carried. This also will be forwarded to the Finance Committee.

Correspondence/general information – Discussion followed regarding Capital Improvement items. Preliminary quotes for a truck were reviewed (4WD-250). Part time PW employee needs a phone. Committee recommended getting a simple phone and adding it to our plan. Items for next agenda: Equipment assessment, Truck replacement, garbage bags, snow plow, leaf collection, sewer plant updates, salt update, and recycling update.

Adjournment – Motion was made by LeFebre to adjourn. Marquardt second the motion. Motion carried.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer