

Minutes
Utility Board Meeting
Village of Lena, 117 E Main St. Lena, WI 54139
December 19, 2016

Draft-unapproved

Meeting was called to order at 6:43 p.m.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Linda Hinds, Larry Belongia and Steve Marquardt.

Absent – Debra LeFebre-vacation

Also present - Craig Schuh-Ayres Associates, Chief James Herald and Judy Patenaude.

Approval of Agenda – Motion by Belongia to approve the agenda. L. Hinds second the motion. Motion carried.

Approval of Minutes – Motion by L. Hinds to approve the minutes from November 21, 2016. Belongia second the motion. Motion carried.

Open forum – none

Committee Reports:

Utility Department – Monthly utility report was reviewed.

Public Works – Discussion followed regarding the snow plow repairs.

Public Safety – Chief Herald reviewed the monthly incident report. Discussion followed regarding Juvenile Misconduct Ordinance. Fire Chief Craig LeFebre informed the Board about new imaging camera/radio for the firemen.

Finance – Monthly finances were presented. ITA/Perf status was reviewed.

Personnel & Wage – nothing to report.

Planning Commission – Discussion followed regarding the Park & Ride. Closed session per WI State Stat 19.85 (1) (e) for deliberating or negotiating the purchasing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Motion by Linzmeyer to convene to closed session per WI State Stats. L. Hind seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; L. Hinds aye, Belongia aye, Marquardt aye. Motion carried at 6:57 p.m. Open session per Wi State Stat 19.85 (2) and possible action from items discussed in closed session. Motion was made by L. Hinds to reconvene to open session. Belongia second the motion. Motion carried at 7:38 p.m. A meeting will be scheduled with Revolution Industrial for further discussions.

Drainage District – nothing to report.

Weeds – Ordinance will need to be updated.

Promotions – Village of Lights was a success. For 2017 we will try for TV exposure.

Recycling Committee – Single stream recycling has started. Large tires are a concern. A meeting with the Town will be scheduled.

Old Business: none

New Business:

Property/Personal Tax update – Clerk reported on the Tax Roll for 2016. Discussion followed regarding 338 W. Main Street.

Website Improvements – Motion by Linzmeyer to accept the new revisions for the website by Packerland Websites for \$700. L. Hinds second the motion. Motion carried.

2017 Election Nomination Procedures – Clerk reviewed the procedures for the upcoming election.

2017 Projected Plans/Ideas – Improve the website. Compile a list of contracts the Village has. Update weed ordinance.

2017 Mileage Rate – Motion by Linzmeyer to adopt IRS standard mileage rate of 53.5 cents per mile for 2017. T. Hinds second the motion. Motion carried.

2017 Hold Tank Agreement – Tom Schaal – Motion by T. Hinds to approve the agreement for 2017. Belongia second the motion. Motion carried.

Village complaints/Concerns – Monthly report was reviewed.

Presentation of Bills – Motion by made by L. Hinds to approve the monthly bills in the amount of \$102,498.86 plus the final payroll/comp time. Belongia second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; L. Hinds aye, Belongia aye, Marquardt aye. Motion carried.

Correspondence, Permits Miscellaneous – Correspondence was read.

Announcements/general information/set next meeting date – January 16, 2017 is scheduled for the next Board meeting.

Adjournment – Motion by C. LeFebre to adjourn. Belongia second the motion. Motion carried at 8:45 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer