

Village of Lena
Board Minutes
Monday, December 15, 2014 6:30 p.m.

Draft-unapproved

President Steve Marquardt called meeting to order at 6:32 p.m.

Roll call: Steve Marquardt, Chad Misco (left at 6:50 p.m. and returned at 8:14 p.m.), Craig LeFebre, Terry Hinds, Judy Patenaude, Linda Hinds, Larry Belongia

Also Present: Craig Schuh-Ayres Associates, Dave Vander Bloomen, Mike Kahles, and Chief James Herald (arrived at 6:40 p.m.)

Approval of Agenda: Craig LeFebre made a motion to approved agenda. Linda H. seconds motion. Motion carried.

Approval of Minutes: Judy P. made a motion to approved minutes from November 17 and December 4, 2014. Larry B. Seconds the motion. Motion carried.

Open Forum: - nothing

Committee Reports:

Police & Fire: Resignation was read from Brian Burkel and Adam Waeghe. Motion by Judy P. to accept the resignations. Larry B. seconds the motion. Motion carried. Dave Vander Bloomen and Mike Kahles, new part time officers were introduced to the board. Winter Parking citation were reviewed with Chief Herald

Public Works: Craig Schuh reported the water treatment is very close to schedule. Treatment tank is scheduled to arrive December 23rd. Painting of the tank will be done between Christmas and New Year's. Lift station – too wet to work. Change order #5 Oudenhaven was presented. Chair Linda H. reported employees continue to work on cross training. Specs for the 1 ton truck will be presented at the next meeting. Discussion followed regarding the shop doors being lock.

Finance: CDBG-first payment is due. SDWL- Draw #5 \$491,143.55 was presented. Terry H. made the motion to approved Dawn #5 for \$491,143.55. Linda H. seconds the motion. Roll call vote: Steve aye, Craig L. aye, Terry H. aye, Judy aye, Linda H. aye, Larry B. aye. Motion carried. Rate study- Public hearing scheduled for December 30th at the Village Hall. Accounting software-Workhorse- Motion by Terry H. to purchase new accounting software Workhorse with payments made over a 2 year period for a total cost of \$20,500. Judy P. seconds the motion. Roll call vote: Roll call vote: Steve aye, Chad aye, Craig L. aye, Terry H. aye, Judy aye, Linda H. aye, Larry B. aye. Motion carried. Purchasing Policy- prelim is almost complete.

Saputo Waste Water – Construction update – nothing to report. Closed Session per WI State Statutes 19.85 (1) (e): Motion by Judy to convene to closed session per WI State Statutes 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss the village owned waste water treatment building and allowing Craig Schuh-Ayres Associates and Charlene Meier to remain. Linda Hinds seconds the motion. Roll call vote: Steve aye, Craig L. aye, Terry H. aye, Judy aye, Linda H. aye, Larry B. aye. Motion carried at 8:10 p.m. Open session – Judy P. made the motion to reconvene to open session per WI State Statutes 19.85 (2) and possible action from items discussed in closed session. Linda H. seconds the motion. Motion carried at 8:48 p.m. Motion by Judy P. to authorize the Finance committee to have Village Attorney Tim Schmid draft a proposal letter for the sale of the waste water treatment plant contingent upon Attorney Schmid's advisement. Larry Belongia seconds the motion. Motion carried.

Wage & Personnel – nothing to report

Plan & Development – Steve M. reported that the “for sale” sign will be up next week. Village of Light was a success. Dick Gilles requested to join the committee. Committee member voting was reviewed by President Steve Marquardt. Gas & power into the 22 acres was discussed along with Bayland Builders decision regarding the Farm Service building.

Drainage District – Terry H. gave an update. Not action taken.

Weeds – Chair Linda H. reported nothing new at this time.

New Business:

Hazard Mitigation Materials – Tim Magnin Oconto County Emergency Manager – Larry Belongia will meet with Tim regarding the generators and fire siren.

Insurance Coverage – New water treatment building – tabled

Presentation of bills – Motion by Larry Belongia to pay the monthly bills in the amount of \$47,506.27 and to include the Village board payroll. Motion was seconded by Linda Hinds. Roll call vote: Steve aye, Chad aye, Craig L. aye, Terry H. aye, Judy aye, Linda H. aye, Larry B. aye. Motion carried.

Correspondence, Permits, Miscellaneous – Operator’s license for Brian Gilles, Laurie Graef, Rachel Monfort, Jan Dickinson, Kim Heise was presented. Craig LeFebre made the motion to approve the operator’s license. Judy P. seconds the motion. Motion carried. Building report was read. Craig Schuh – Ayres Associates extended Holiday greetings to the Village and the board.

Announcements/General information/Set next meeting date: January 19, 2015 at 6 p.m. (earlier time to include a tour of the new water treatment building). Items for next agenda: Insurance, waste water treatment building, Change Orders, PSC Rate Study, Pay requests, lift station.

Adjournment: Craig LeFebre made the motion to adjourn. Linda Hinds seconds the motion. Motion carried at 9:11 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer