

MINUTES
Monday December 10, 2013 – 6:00 PM
POLICE & FIRE COMMITTEE OF THE VILLAGE OF LENA BOARD
MUNICIPAL BUILDING BOARD ROOM, 117 E MAIN ST, LENA WI.

(draft, not approved by Committee)

1. Call to Order by chairman King at 6:00 pm
2. Members present: King, Patenaude, T.Hinds
Others present: J. Herald
3. Motion by Patenaude, second by Hinds to approve the agenda. Motion passed
4. Motion by Patenaude, second by King to approve the minutes of the November 13, 2013 meeting. Motion passed
5. Job description for part time patrol officer – approved draft of job description Herald approves of it and will pass it out to the part timers. Motion by Patenaude, second by Hinds. Approved. Will be forwarded to village board on December 16/2013
6. Resignation of part time patrol officer: Chief Herald received a resignation letter from Jason Fisher effective 12/31/2013. His actual last day will be November 14, 2013. Motion by Patenaude, second by Hinds to accept resignation letter from Jason Fisher. Motion carried. The chief will contact Tristin to see if he is still interested.
7. George Sokol starts 01/01/14. Will do some ride-along and has signed a waiver for liability. Carl has started on Nov 23.
8. Police Chief Report: Chief Herald passed out the December coverage for the committee members to review. He answered a couple questions. He also indicated that things were going good in his new position and he is quite satisfied.
9. Budget update: Hinds passed out a year to date budget to actual sheet for October 2013. Treated as information to the committee.
10. Inventory of police department clothing/equipment: Chief Herald passed out a sheet listing items that a patrol officer has or is responsible to have and the quantities that the village has in inventory. He will monitor quantities and condition of items and will make sure all are in good serviceable condition.
11. Report on vehicle – almost 4 years old, is in very good condition, has 37K miles and is good for another 4 years. Village budgets \$5K per year for replacement.
12. Fatal Vision glasses. Chief Herald reported that he acquired 3 sets of FatalVision glasses. They are used to demonstrate the effects of alcohol impairment. The cost was \$450 but will be covered by a donation from the Oconto County Tavern League and also a \$50 donation from the Wooden Shoe for a training program. Presentation of the Tavern League check will be at their January 6, 2014 meeting at Crème City Supper Club and there will be local press coverage of this. The glasses will be used for training programs, especially with the school. They will also be used for National Nite Out with county deputy Justin Ragen.
13. TRACS update will be installed early next year
14. School report – things going well, a theft incident was investigated by the chief for the school.
15. Next meeting date January 14, 2014 as the committee would like to maintain a 6pm, second Tuesday of the month schedule.
16. Adjourned by committee chair at 6:39pm

By: Terry L. Hinds, recorder

date: December 16, 2013