

Village of Lena
Utility/Board Meeting
November 21, 2016 6:30 p.m.

Draft-unapproved

Meeting was called to order.

Roll call: Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Linda Hinds, Larry Belongia and Steve Marquardt.

Also present: Doug Bergeson, Craig Schuh, and Richard Ott

Agenda – L. Hinds made a motion to approved agenda. Belongia second the motion. Motion carried.

Minutes – Motion by Linda Hinds to approve the minutes from October 17, 2016. Belongia second the motion. Motion carried.

Open Form – A thank you from Ayres Associates for our business was expressed by Craig Schuh- Engineer.

Committee Reports:

Utility Department – Bergeson reviewed the monthly utility report. Sludge hauling was completed. Street signs were short one sign. Invoice will need to be checked.

Public Works – Nothing new to report.

Public Safety – Police monthly report was reviewed. Building Inspector Contract – a meeting with Building Inspector and Public Safety will be scheduled due to questions on insurance coverage. Rescue Squad Contract – Motion by Belongia to approve the 5 year contract for services from Oconto Fall Ambulance Service effective January 1, 2017. L. Hinds second the motion. Motion carried. Fire Dept. quarterly fund raising report was presented to the board. C. LeFebre informed the Trustees that the grant from Oconto Electric Cooperative will be used for thermo-imaging units for the fire fighters. Also an update for SCBA masks communication for the safety of the fire fighters. Revised Fire Department agreement – Motion by T. Hinds to approve the revised agreement. Linzmeyer second the motion. Motion carried.

Finance – Monthly finances were presented. Kerber Rose Audit Contract – Motion by C. LeFebre to approve the audit contract for 3 years. L. Hind second the motion. Motion carried.

Personnel & Wage – Nothing to report

Planning Commission – Park and ride update – nothing new to report. Waiting for a response from Ken Duhm. Park Design Survey – tabled. Main Street Property Proposal – Discussion followed. Village offer was refused. Contact will be made with the Building Inspector to review the steps for condemnation. This item was referred to the Planning Commission.

Rosera Business Park – Closed session – not called. Trustees were informed of an interested company for the park and cost per acre was discussed. Jeremy Borchert from Revolution Industrial Service LLC is interested in a 5 acre parcel. Motion was made by Linzmeyer to authorize the Planning Commission to continue discussion with Jeremy Borchert on the Rosera Business Park. D. LeFebre seconds the motion. Motion carried. Craig Schuh, Steve Marquardt, Jeremy Borchert and his builder will serve on the committee.

Drainage District – nothing to report

Weeds – nothing to report on weeds. Effective January 1, 2017 only one notice will be sent to delinquent property owners. The removal of fall leaves was a concern. This item was referred to Public Works.

Promotions Committee- L. Hinds gave a status report on the Village of Lights for December 3rd.

Recycling Committee – Motion was made by T. Hinds to maintain a recycling contract with Oconto County for three years (2017-2019). Linzmeyer seconds the motion. Motion carried.

Old Business – nothing.

New Business:

Library Quarterly Report – reviewed by the trustees.

Election report – Clerk informed the trustees of the November 8th election results and changes.

Garbage Bay price increase – Motion was made by C. LeFebre to raise the cost of bags to \$1.25 each effective January 1, 2017. Belongia second the motion. Motion carried. The cost of removing the garbage will be revisited.

Resolution 2016-15 Adopt 2017 Budget – Motion by T. Hinds to adopt the 2017 budget. L. Hinds second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

2017 Sewer Rate Adjustment – Motion by Belongia to approve the proposed rate increase effective March 16, 2017 (June 2017 bill). D. LeFebre seconds the motion. Motion carried.

Resolution 2016-16 State Trust Fund Loan for Street Repairs – T. Hinds informed the trustees that the cost was higher due to patching in alleys and other areas. Motion was made by Linzmeyer to apply for State Trust Fund Loans for the street repairs in the amount of \$81,835.67 at 10 year loan @ 3%. Belongia second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Village Complains/Concerns – none presented.

Presentation of Bills – Motion by L. Hinds to pay the monthly bills in the amount of \$67,388.95. Belongia second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence permits, miscellaneous – Operator's License for Amanda Just was presented. Motion was made by C. LeFebre to approve the operator's license presented. L. Hinds second the motion. Motion carried. Building permit for Calvin Wellmaker was reviewed. This item will need to be checked as the building will now be razed.

Announcements/general information/Set next meeting date – L. Hinds suggested the board room appearance to be on the next agenda. Newsletter information for December is needed. T. Hinds will report on the financial position of the village.

Adjournment – Motion was made by Linzmeyer to adjourn. Belongia second the motion. Motion carried at 9:04 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer

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