

Village of Lena Police & Fire Committee Meeting Minutes
November 13, 2013 5:00 p.m.

Members present: Cody King, Judy Patenaude, Terry Hinds
Also present: Chief Herald

Chair King called the meeting to order at 6pm.

Motion was made by Patenaude to accept agenda as printed. Second by Hinds. Motion carried.

Minutes: Motion made by Judy P. to accept the minutes of July 22, Sept 20, October 30, second by King. Motion carried.

Job Description Part time – discussed the need for a part time deputy patrol officer job description. Information handed out by Chief Herald. Committee members will review and make recommendations using the police chief job description as a base. Job description for part time deputies will be finalized at next committee meeting. Committee discussed various aspects of the position.

Discussion on a wage rate to be set for new hires of part time patrol officers.

Interviews – appearances by:

- Carl Goellinger (part time deputy City of Gillett), lives in Marinette;
- George Soko, lives in Coleman and is self-employed, went through the police academy at Fox Valley Tech 2011, is an ex- marine MP, has all necessary certifications;
- Tristin Winieke – certified recently at NWTC. Served in Airborne for three years. Lives in Ashwabenon. Currently a student.

Based on discussions with the interviewees, and the recommendations by Chief Herald, the committee recommended forwarding the names of Carl Goellinger and George Soko to the village board to be hired as new part time patrol deputies. Background checks have occurred and a drug test will be needed. Motion by Hinds, second by Patenaude. Motion carried. Chief Herald would like to hire one in December and the second one in January.

Discussion on what clothing and equipment is provided by the village and what is provided by the employee. The village owned vests and equipment needs to be inventoried for what condition the items are in. Part timers will be expected to supply their own vests.

Discussion on pay rate for new part time patrol deputies. Consensus to set rate at \$12/hour with the understanding that a 50 cent raise is granted after 150 hours. Motion by Patenaude, second by King. Motion carried.

Chief Herald presented information regarding increasing court appearance court costs. New state law allows an increase of \$10, to \$38. Increased fee gets retained by municipality. An ordinance will be forwarded to the village board for adoption. Will have to be put into Tracs 10. Motion to recommend to village board to increase the municipal court costs to \$38. Patenaude, second by Hinds. Motion carried.

Considerable discussion on what equipment is issued to deputies and what is expected to be supplied by the employee.

Next meeting: December 10 2013 6pm.

Items to be discussed: Deputy patrol officer job description, inventory of police equipment and clothing.

Adjournment: Motion to adjourn was made by Patenaude. Second by Hinds. Motion carried.

Meeting adjourned at 6:38 p.m.

Terry Hinds, Recorder