

**Village of Lena
Utility Minutes
November 3, 2014 6:30 p.m.**

Draft-unapproved

Village President, Steve Marquardt called the meeting to order at 6:55 p.m.

Roll Call: Steve Marquardt, Chad Misco, Craig LeFebre, Terry Hinds, Judy Patenaude, Larry Belongia

Absent: Linda Hinds – excused work

Also present: Sarah Nunn-Ayres Associates, Doug Bergeson, and Charlene Meier

Agenda - Craig LeFebre made a motion to approve agenda as printed. Judy P. seconds motion. Motion carried.

Minutes – Motion was made to approve the minutes from October 6, 2014 by Judy P. Larry Belongia seconds the motion. Motion carried.

Utility Workers Report - Oconto County tarring the streets will be held off till summer 2015. Utility report was reviewed.

Open Forum –none.

Old Business:

Water Treatment Project updates – Ayres Associates Engineer Sarah Nunn updated the board on the progress of the construction. Change order – none. Pay requests – Terry Hinds made the motion to approve pay request for WI DNR \$310,646.68 Jossart Brothers. Larry Belongia seconds the motion. Roll call: Steve aye, Chad M. aye, Craig LeFebre aye, Terry Hinds aye, Judy Patenaude aye, Larry Belongia aye. Motion carried. Fire Extinguishers for the new water treatment building proposal were \$707.60. Village will order. Generators are diesel and need to be run monthly. Fuel (500-600 gal) will be purchased by the Village. Financial Assurance with \$1 million coverage will be needed. Pollution insurance quotes will be needed.

Saputo Waste water treatment project – nothing new to report. Long term lease agreement - The Village owned water treatment building can be sold per Mark Williams at the State. Motion was made by Terry Hinds to pursue the sale of the waste water treatment plant used by Saputo USA. Judy P. seconds the motion. Motion carried.

Storm Sewer – Fire Station – Sarah Nunn reported on the 2 options for repair and the approximate costs. A price quote from Duame Sand and Gravel will be requested.

GIS Proposal – 22 acres subdivision plat proposal – Motion by Chad Misco to approve the Ayres Associates contract for GIS System for a cost of \$12,475.00 and also including \$1350 ArcView license and \$400 ESRI ArcView renewal. Larry Belongia seconds the motion. Motion carried.

New Business:

Snow plow/Utility Vehicle – Quotes were reviewed. Motion by Craig LeFebre to purchase a plow blade from Olson's for a cost of \$16,849.00. Terry Hinds seconds the motion. Motion carried. Utility truck with boxes – two quotes were reviewed. Public Works was instructed to develop specification needed.

Sludge Removal process pricing – Options and costs were reviewed. Quote for \$130 per hour plus fuel.

Correspondence – none

Announcements/General Information/Items for next agenda – New Accounting software is being considered by the Finance committee. December 1, 2014 is the next meeting. Items for next agenda: Water treatment Project update, Change orders, pay requests, construction update, Saputo waste water Construction project, Village waste water treatment plant (Saputo uses) , Utility Vehicle, Storm Sewer/Fire Station.

Adjournment – Craig LeFebre made a motion to adjourn. Larry Belongia seconds the motion. Motion carried at 8:50 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer

DRAFT