

Minutes
Utility/Board Meeting
Village of Lena, 117 E Main St. Lena, WI 54139
October 16, 2017

Draft Unapproved

Meeting called to order at 6:30 p.m. by President Marquardt.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debbie LeFebre, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also present – Craig Schuh – Ayres Associates and Charlene Meier

Approval of Agenda – Motion was made by Belongia to approve the agenda. D. LeFebre seconds the motion. Motion carried.

Approval of the Minutes – Motion was made by Patenaude to approve the September 18, 2017 minutes. Belongia seconds the motion. Motion carried.

Open Forum – None.

Committee Reports:

Utility Report – Treat as information only.

Public Works – Hind updated the Village Board regarding the State LRIP program. Easement letters for the relining need to be sent to the property owners. Quote for the surveying will also be needed.

Public Safety – Monthly Police report – Treat as information only. Fire monthly report – none. Building Inspector Act 11 – Motion was made by Linzmeyer to approve Building Inspector Tim Lavarda to handle the reporting to the State per Act 11 for new construction. Patenaude seconds the motion. Motion carried. Potential Part Time Police Vacancy – Officer Andrew Lade will be leaving. 239-6 Harassment Ordinance update – Motion was made by Belongia to update the ordinance per Attorney Randy Gast suggestions. D. LeFebre seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Finance – Monthly finances to be reviewed by Hinds. 2018 Budget was presented for Village Board to review. Loan payment transfer from Sewer to LGIP – Motion was made by Marquardt to transfer \$2000 to LGIP. Patenaude second the motion. Motion carried. Investment transfers to reimburse cash accounts – Motion was made by Hinds to transfer \$21,598.33 from investment account to cash accounts for reimbursements. Patenaude seconds the motion. Motion carried. Simplified Water Rate Study – Treat as information only. Sewer Rate Study by Ehlers – Motion by Patenaude to agree to the \$6500 contract with Ehlers to do a sewer rate study. Hinds second the motion. Motion carried.

Personnel & Wages – Nothing to report.

Planning Commission – Treat as information only.

Drainage District – Nothing to report.

Weeds – Treat as information only.

Promotions Committee – D. LeFebre updated the Village Board on Taste of Fall.

Recycling Committee – Treat as information only.

Old Business:

GIS Program – Craig Schuh-Ayres Associates presented the updated GIS program. Information only.

New Business:

Board room use for Girl Scout Daisy troop – The Village Board decided the troop will have to call to have the door opened each time they need. Phone numbers of board members will be given out for calling.

Library Quarterly Report – Treat as information only.

Museum Repair Quote – A proposal was submitted for work on the Museum. Information only.

Village Complaints/Concerns – Treat as information only.

Presentation of Bills – Motion was made by Patenaude to pay the monthly bills in the amount of \$45,005.04. Belongia second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, Permits, Miscellaneous – Building permits were reviewed. Operator licenses – Motion was made by C. LeFebre to approve the Operator's permits for Nicole A. Kellner (The Store), Jahna Singleton (The Store) and Alisha Rose (Lena Fast Stop). D. LeFebre seconds the motion. Motion carried.

Announcements/General Information/Set next meeting date – The Budget public hearing is scheduled for November 20th at 6:15 p.m. The regular monthly Village Board meeting is November 20th at 6:30 p.m.

Adjournment – Motion was made by C. LeFebre to adjourn. Belongia second the motion. Motion carried at 9:12 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer