

Village of Lena
Finance Minutes
Monday September 19, 2016 4:30 p.m.

Chairman Marquardt called the meeting to order at 4:34 p.m.

Roll call: Terry Hinds, Steve Marquardt and Ken Linzmeyer (arrived at 4:40 p.m.)

Also present: Debbie LeFebre and Craig Schuh – Ayres Associates

Agenda –Hinds made the motion to approve the agenda. Marquardt seconds the motion. Motion carried.

Approval of minutes – August 10, 2016 minutes – Motion to approve was made by Hinds. Marquardt second the motion. Motion carried.

Old Business:

New Business:

2017 Budget – tabled till regular Finance meeting on October 11th. Worksheets were given to each department to complete. Fire Department & Library 2017 budget figures were reviewed. October 18th will be scheduled to finalize the budget if needed.

Kerber Rose 2017-19 Audit Contract – Discussion followed regarding increase in contract. Motion by Hinds to counter offer \$8700 2016 audit with a 2% increase per year for 2017 and 2018 to Kerber Rose. Linzmeyer seconds the motion. Motion carried.

ITA & PERF For Waste Water treatment plant & West Maple Street – Motion by Linzmeyer to have Ayres Associates complete the form for the ITA and PERF for possible funding source. Marquardt seconds the motion. Motion carried. No charge from Ayres Associates to complete.

Paving/construction bids 2nd Street/Cedar Street/Fire Dept. parking lot - Bids were reviewed. Motion was made by Marquardt to accept the lowest bid from Oconto County in the amount of \$43,575 and MJB Industries for \$26,550 for curb and gutter replacement. Linzmeyer seconds the motion. Roll call vote: Linzmeyer aye; Hinds aye; Marquardt aye. Motion carried.

Correspondence/general information/miscellaneous – Debbie LeFebre questioned the loan status and payments and possibly paying off the smaller loans. Cell tower lease has been referred to Attorney Gast. Discussion followed.

Adjournment – Motion by Hinds to adjourn. Marquardt seconds the motion. Motion carried at 5:47 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer