

**Minutes**  
**Utility/Board Meeting**  
**Village of Lena, 117 E Main St. Lena, WI 54139**  
**August 22, 2017**

President Marquardt called the meeting to order at 6:30 p.m.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also present – Craig Schuh – Ayres Associates, Bob Carriveau, Rochelle Braun, Llewellyn Braun and Charlene Meier

Approval of Agenda – Motion was made by Belongia to approve the agenda. D. LeFebre seconds the motion. Motion carried.

Approval of the minutes – Motion was made by Patenaude to approve the July 17, 2017 minutes. Belongia seconds the motion. Motion carried.

Open Forum – Robert Carriveau stated his curb stop is raised and needs to be lowered. Also he asked if the sidewalks can be fixed. Rochelle Braun discussed her sewer backup issues. Items were referred to Public Works.

**Committee Reports:**

Utility Report – None presented. Decals for truck are in. A quote is needed for additional accessories for new truck.

Utility Worker update – Worker has a weight restriction of 20 lbs.

Public Works – Ordinance 262 Sewer Utility needs updating.

Public Safety – Police monthly report and ordinance violations were reviewed. Active Shooter training was completed. No report from the Fire Department. ATV/UTV – Signage. Treat as information. Work still needed on the ordinances. WI State Statute NR 64, Ordinance no. 302-33 Golf Cart and Ordinance no. 302-30 All-terrain vehicles – tabled.

Finance – Hinds reviewed the monthly financials. Motion was made by Belongia to set up a Prime Choice Plan for sick pay at retirement in 2018 for a one time set up fee of \$1000. Patenaude second the motion. Motion carried. Lena Library Friends account – Motion by Belongia to allow the Lena Library Friends to be under the Village of Lena accounts at the bank, using the Village Federal ID. Patenaude seconds the motion. Motion carried.

Personnel & Wages – 2018 Budget work needs to be done. Treat as information.

Planning Commission – Street Signs update – Need more brackets to finish the street sign installation. Packing lists will need to be checked. Zoning map continues to be updated.

Drainage District – Hinds update the board on the current status. Treat as information only.

Weeds – Nothing to report.

Promotions Committee - S. Rosera Street closing – Permit was presented. Residents need to be notified.

Recycling Committee – Budget meeting scheduled for October 3.

**New Business:**

Memorandum of Understanding Little River Fire Dept. – Fire Chief C. LeFebre will contact Tim Magnin regarding MOU.

Library Landscaping – Letters were included to the Board from Manny Kobes. Item referred to the Library board.

Library Quarterly Report – Treat as information only.

OCEDC Update – Treat as information only.

2018 Library Tax Exemption – Motion made the by Hinds to approve the 2018 Exemption. Linzmeyer second the motion. Motion carried.

Flowers for new businesses - “Welcome to Lena” flowers were OK’d to send to new businesses.

Village Complaints/Concerns – Treat as information only.

Presentation of Bills – Motion was made by C. LeFebre to pay the bills in the amount of \$62,939.77. Patenaude second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; Hinds aye; Patenaude aye; D. LeFebre aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, Permits, Miscellaneous - Building permit for Ronald Wahlen for new windows. Liquor License for Veryl Garrigan/Village Tavern was presented. Village Board placed a hold on the approval till property is cleaned up. Motion was made by C. LeFebre to approve the operator’s license for Sherri Dryer, Tillie Hayes, Amanda Gilbert, Kaitlenn Bishop, Nicole Abel, Laurie Graef, Jann Dickinson, Rachel Monfort, Kim Heise, and Linda Schuh. Linzmeyer seconds the motion. Motion carried.

Announcements/General Information/Set Next Meeting Date – A new business is coming into the Village in November. Forage Innovation (Daniel Olson and Katie Zinky) on 201 W. Main Street. Next monthly Board meeting is scheduled for September 18<sup>th</sup>, 2017 at 6:30 p.m.

Adjournment – Motion by C. LeFebre to adjourn. Belongia second the motion. Motion carried at 8:35 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer

