

Village of Lena
Utility/Board Minutes
August 22, 2016 6:30 p.m.

Draft-unapproved.

Meeting was called to order.

Roll Call: Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Linda Hinds, Larry Belongia, and Steve Marquardt.

Also Present: Larry Shallow and Craig Schuh/Ayres Associates.

Approval of Agenda - Motion was made by Belongia to approve the agenda. L. Hinds second the motion. Terry Hinds requested the recycling items be removed from the agenda. Motion carried.

Approval of Minutes – Motion by Belongia to approve the July 18, 2016 minutes. L. Hinds second the motion. Motion carried.

Committee Reports:

Utility Department - Monthly utility report was reviewed. Shallow reported on sewer problems due to grease in sewer lines. A notice will be sent to residents/newsletter.

Water Treatment Update – Valves at treatment plant have been adjusted. No change orders or pay requests.

Design Service Contract – Ayres Associates – Item was referred to the Finance Committee.

Fourth Street Extension – Discussion followed regarding options available. Resident was agreeable to gravel so there is access. Work can be completed by Public Works department.

Paul Kramer – Bill for tire repair – T. Hinds made the motion to deny payment for claim for tire repair. Belongia second the motion. Motion carried.

Joe Magee – sewer clean out bill – Motion was made by Marquardt to pay bill due to sewer backup in Main in the amount of \$225. C. LeFebre seconds the motion. Motion carried.

Permanent Part Time Help – Motion was made by T. Hinds to extend the summer part-time position to the end of 2016 and then it will be re-evaluated. D. LeFebre seconds the motion. Motion carried.

Street paving quotes – Discussion followed. Preliminary costs \$438,000. Motion by L. Hinds to have Doug Bergeson get quotes from NE Asphalt and Oconto County and take the lowest total bid so the project can be scheduled and completed this fall for Second Street to Cedar Street and the Fire Department parking lot. Belongia seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; L. Belongia aye and Marquardt aye. Motion carried.

Public Safety – Fire Department quarterly report was presented. Fire Department Constitution/bylaws – Motion by Linzmeyer to accept the revised constitution/bylaws for the Fire Department. L. Hinds second the motion. Motion carried. Monthly Police report was reviewed. Discussion followed regarding N. Rosera Street and children. Chief Herald requested the filling of part time vacancies. Additional “Children at play” signs will be added on Maple Street and Rosera Street.

Finance – CDBG – nothing to report. SDWL – invoice for shelving was needed. July finances were presented to the board. Bay Lakes Planning Commission Grant/CIP – work in process.

Personnel & Wages – Proposed revision to Comp Time Policy – tabled.

Planning Commission – Working with Ken Duhm regarding the park & ride access. Interpretation of the legal document needs to be clarified. Park Design – discussion followed regarding budgeting. Fire Department requested to update the Fireman’s Park play equipment. Motion by Linzmeyer to approve the Fire Department’s request. D. LeFebre seconds the motion. Motion carried.

Drainage District – T. Hinds reported no meeting has been scheduled. Quotes are needed for cleaning out ditch areas in the Village.

Weeds – Monthly report was presented to the board. Ordinance needs to be revised.

Promotions – Board was updated on the upcoming events.

Old Business: none

New Business:

Kerber Rose Services for 2016-2018 – Discussion followed. Item was tabled.

WPS Easement for Lena Public Library- Motion by L. Hinds to approve the easement. Belongia second the motion. Motion carried.

Village Complaints/Concerns - monthly report was reviewed.

Presentation of Bills – Motion by C. LeFebre to approved the monthly bills in the amount of \$76,541.96. L. Hinds second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye, Marquardt aye. Motion carried.

Correspondence/permits, miscellaneous – Motion by Linzmeyer to approve Lena Lanes extended premise permit. C. LeFebre seconds the motion. Motion carried. Motion was made by D. LeFebre to approve Operator’s Licenses for Laurie Graef, (McGuire’s) and Nicole Abel (the Store) pending payment from the Store. C. LeFebre seconds the motion. Motion carried. Motion was made by Linzmeyer to approve the gathering permit for the Lena Volunteer Fire Dept. annual dinner. Belongia seconds the motion. Motion carried. Correspondence was read. Craig Schuh reviewed the status of the CMOM.

Announcements/general information/miscellaneous – Next meeting is September 19th at 6:30 p.m.

Adjournment – C. LeFebre made the motion to adjourn. Belongia second the motion. Motion carried at 9:25 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer