

**Village of Lena**  
**Board Minutes**  
**Monday, July 20, 2015 6:30 p.m.**

Draft-unapproved

President Steve Marquardt called the meeting to order at 6:35 p.m.

Roll call: Steve Marquardt, Ken Linzmeyer, Terry Hinds, Larry Belongia

Absent: Linda Hinds-excused; Craig LeFebre; Judy Patenaude-excused

Also Present: Larry Shallow, Craig Schuh-Ayres Associates, Tedd Nadler, Roberta Wagner

Approval of Agenda: Larry Belongia made a motion to approve the agenda. Ken Linzmeyer seconds the motion. Motion carried.

Approval of Minutes – Motion by Ken L. to approve the June 15, 2015 minutes. Larry B. seconds the motion. Motion carried.

Open Forum – Roberta Wagner asked if monies were budgeted for the museum. New shades are needed at an approximate cost of \$900. This item was referred to Finance. Tedd Nadler representing the Lena Lions Club questioned the Village Board regarding the pull track the future plans. Discussion followed.

**Committee Reports:**

Utility Report – Larry Shallow gave the monthly report. Discussion followed regarding CMOM audit due in August 2016 by the DNR. Lab audit was already completed.

Public Works – August 4<sup>th</sup> from 5-7p.m. will be the open house. Craig Schuh-Ayres Associates will make a brochure with information regarding the construction of the new radium treatment building. Pay request – Motion by Terry Hinds to pay the request for \$90,438.45. Ken Linzmeyer seconds the motion. Roll call vote: Steve aye; Ken L. aye; Terry H. aye, Larry B. aye. Motion carried. Water Tower Maintenance 15 year contract – Motion by Larry B. to accept the Utility Services Contract. Terry Hinds. Seconds the motion. Roll call vote: Steve aye; Ken L. aye; Terry H. aye, Larry B. aye. Motion carried. Lettering on the water tower should be dark blue and the tower painted white.

Police & Fire – Officer Cullen Morrissey was unable to attend to meet the board due to work.

Finance – CDBG – nothing to report. Saputo Waste water – meeting scheduled with Alain Simard from Saputo Cheese USA preferably on August 20<sup>th</sup>. SDWL – next draw will be \$109,565.04. Board requested an update on the contingency account. Deputy/Clerk recommendation – Motion by Larry B. to offer the position to Laura Earley. Ken L. seconds the motion. Terry Hinds abstained. Motion carried.

Wage/Personnel – nothing to report.

Planning Commission – Property Acquisition South Rosera Street – Closed session not needed. Proposal was sent July 6<sup>th</sup>, 2015. No response from Attorney as yet.

Drainage District – Meeting scheduled for July 28, 2015 at 7 p.m. at the Village Hall.

Weeds – Notices need to be sent to Jim Urbanek, Village Tavern and Mepsted Property.

Promotions Committee – Rummage sales are set for July 24<sup>th</sup> & 25<sup>th</sup>. Kickball tournament scheduled for August 8<sup>th</sup>. Terry H. suggested a “promotion” revenue account to keep track of the monies.

**Old Business:** none

**New Business:**

Seal coating/stripping Village Hall Parking Lot – Motion by Ken L. to approve the Bayland Seal Coating bid for \$1025. Larry B. seconds the motion. Motion carried.

Library Quarterly report – Report was reviewed. 2016 Budget will be needed by October 1. Administrative fee was referred to the Finance Committee.

Spillman Public Safety memorandum of Understanding & Annual Network Support Memorandum of Understanding – on hold. Terry H. had questions on the cost. More clarification needed on both memorandums.

Public hearing date for Ordinance site plant approval – tentative date of Monday, August 17<sup>th</sup> at 6:15 p.m.

Village complaints/concerns – report was reviewed.

Presentation of bills – Motion by Terry Hinds to pay the monthly bills in the amount of \$60,964.15. Ken Linzmeyer seconds the motion. Roll call vote: Steve aye; Ken L. aye; Terry H. aye, Larry B. aye. Motion carried.

Correspondence, permits, miscellaneous – Special gathering permit for the Lena Lion’s Club Dairyfest, Seller’s Permit for Claudio Ortiz, Operator’s license for Zachary Wied, Laurie Graef, Rachel Monfort, Sara Diehlmann, Jason Demmith, and Diane Wessley were presented. Motion by Ken L. to approved the permits/licenses as presented. Larry Belongia seconds the motion. Motion carried.

Announcements/general information/set next meeting date – August 17, 2015 at 6:30 p.m. for the next board meeting. Terry H. reminded that the Fire Department quarterly report is due.

Next agenda items – Saputo waste water sale, Property Acquisition, Water treatment.

Adjournment – Larry B. made the motion to adjourn. Terry H. seconds the motion. Motion carried at 9:17 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer