

Village of Lena
Utility/Board Minutes
Monday July 18, 2016 6:30 p.m.

Draft - unapproved

President Marquardt called the meeting to order at 6:32 p.m.

Roll Call: Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Linda Hinds, Larry Belongia, and Steve Marquardt.

Also present: Craig Schuh-Ayres Associates, Larry Shallow, and Bradley Norling.

Agenda – Motion by Belongia to approve the agenda. C. LeFebre seconds the motion. Motion carried.

Minutes – Motion was made by Linzmeyer to approve the June 20, 2016 minutes. L. Hinds second the motion Carried.

Open Forum – none

Committee Reports:

Utility Department – New part time employee Bradley Norling met the Village Board. Street poles had the wrong base. Tree trimming was reviewed. A reminder will be put in the next newsletter per Village Ordinance. L. Hinds made a motion to give the Public Works permission to proceed with the tree trimming per Village Ordinance. Belongia second the motion. Motion carried. Street paving was reviewed (Cedar, Second and Fire Station). Three catch basins will need to be repaired first. Emergency call order for Diggers Hot Line was referred to the Public Works committee. Sewer plant flooding was discussed. Check St. Anne's roof drains with a dye test. Water Tower has a few minor repairs left. Water Treatment building valve adjustment was reviewed. Motion by T. Hinds to have Ayres Associates contact Village Attorney Randy Gast regarding OCI unpaid sub-contractors. Linzmeyer second the motion. Motion carried. Port-a-potties are needed at the Fire Station for the annual dinner.

Public Works – pay requests – none. Change orders – none. Recycling update – A meeting will need to be scheduled with the Town of Lena. This item was referred to Public Works Committee. Curbs in the Village need painting. Funding was a concern. Fourth Street Extension – discussion followed. Easement was reviewed. Village ordinance will need to be reviewed. Leonard & Erin Klarkowski and Rick Peters will need to be contacted to see if 50' of gravel is ok for a public road for the next board meeting.

Public Safety – Chief Herald's monthly report was presented. Meeting will be scheduled. Fire Dept. officers have a meeting scheduled. New roof for the fire station is needed. Fire Department grants were discussed.

Finance – CDBG – nothing. SDWL – Craig Schuh updated on the final pay request. Monthly finance was reviewed. Bay Lakes Planning Commission Grant/CIP update – A meeting is scheduled for July 26th at 3 p.m. Interfund transfer (due to/due from). T. Hinds made a motion to allow the Village Clerk to do the transfers to clear up the Interfund transfer (due to/due from). Belongia second the motion. Motion carried. Combine sewer replacement funds – Belongia made the motion to combine the 1980 Sewer replacement fund with the Sewer System replacement fund. L. Hinds second the motion. Motion carried. Water Tower Painting – Motion

by Belongia to transfer the water tower paint investment fund to utility cash account to help pay for the tower painting/maintenance. L. Hinds second the motion. Motion carried. Library quarterly report was reviewed. June Financials were reviewed.

Personnel & Wages – nothing to report.

Planning Commission – Park & Ride update – discussion followed regarding the DOT and the park and ride. Financials for park & ride were requested from the DOT. Park design is being reviewed.

Drainage District – nothing new. Meeting scheduled for July 25th.

Weeds – monthly report was reviewed. Attorney Gast reviewed the current ordinance. Repeat offenders are an issue.

Promotions Committee – Rummage sales are set for July 22 & 23rd. Kickball tourney is August 13th. Movie night is August 20th. Taste of Fall is October 1st and Village of Lights December 3rd.

Old Business – none.

New Business:

Deputy Clerk resignation – Motion by T. Hinds to accept Laura Earley's resignation. Belongia second the motion. Motion carried.

Civic Club Flags – Promotions Committee suggested instead of new flags to use the monies they have toward updated the children's play items at the Fireman's Park.

Village Trustees – closed session per WI State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by L. Hinds to convene to closed session per WI State Stats. 19.85. Linzmeyer seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye, Marquardt aye. Motion carried at 9:13 p.m.

Open session per WI State Statute 19.85 (2) and possible action from items discussed in closed session. Motion by Belongia to reconvene to open session. Linzmeyer second the motion. Reconvene to open session at 9:34 p.m. No action taken.

Village complaints/concerns – monthly report was reviewed.

Presentation of bills – Motion was made by Linzmeyer to approve the monthly bills in the amount of \$60, 418.25 and upcoming payroll. L. Hinds second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye, Marquardt aye. Motion carried.

Correspondence, permits, miscellaneous – Correspondence was read. Motion by Linzmeyer to approve the Lena Dairyfest permit and building permits for Lisa Schaal (Dairy Barn), Becky Turecek and Tedd Nadler. L. Hinds second the motion. Motion carried. Motion to approve Operator's licenses for Jan Dickinson, Kim Heise, Rachel Monfort, Sara Diehlmann from McGuire's Sports Bar and Gregory Meyer from The Store was made by C. LeFebre. Linzmeyer second the motion. Motion by C. LeFebre to amend the motion to include payment

from McGuire's must be received by July 19th 4 p.m. Linzmeyer second the motion. Motion carried. A phone call will be made to Mike Diehlmann. WPS letter to upgrade Rosera Street to Denowski Lane.

Announcements/general information/set new meeting date – Next meeting is scheduled for August 22, 2016 at 6:30 p.m.

Adjournment – Motion by C. LeFebre to adjourn. L. Hinds second the motion. Motion carried at 10:20 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer

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