

Minutes
Utility/Board Meeting
Village of Lena, 117 E Main St. Lena, WI 54139
June 20, 2017

Draft-unapproved

Meeting was called to order at 6:30 p.m.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also present - Larry Shallow, Craig Schuh-Ayres Associates and Charlene Meier

Approval of Agenda – Motion by Belongia to approve the agenda. Patenaude seconds the motion. Motion carried.

Approval of the minutes – Motion was made by Patenaude to approve the May 15, 2017 and June 12, 2017 minutes. Belongia seconds the motion. Motion carried.

Open Forum – None

Committee Reports:

Utility Department – Utility Workers Report – Bear Tree Services can come in to clean up most of the storm damage for \$500 per hour. Motion was made by Belongia to approve MJB tub grinding the excess branches/limbs from the storm. Patenaude seconds the motion. Motion carried.

Resolution 2017-03 Resolution CMAR 2016 – Motion by Hinds to approve Resolution 2017-03 2016 CMAR. Patenaude seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Public Works – Pickup is in. Shallow informed the Village Board regarding the water leaks on South and North Rosera. Hydrant repairs will be Harley Street/3rd Street. Lawn Mower bids: Hinds made a motion to accept Scott Cook's bid for \$1110. D. LeFebre seconds the motion. Motion carried. Street sweeper is in for repair.

Public Safety – Police monthly report was reviewed. Resignation of Officer Vander Bloomen - Motion was made by C. LeFebre to accept Officer Vander Bloomen's resignation. Belongia seconds the motion. Motion carried. Part Time vacancy: Motion by Patenaude to hire Andrew Lade to fill vacancy. Belongia second the motion. Motion carried. Fire Dept. monthly report – C. LeFebre reported on the roof repairs. Flashing Stop signs – Motion the C. Lefebre to purchase 2 flashing stop signs from Tapco at a cost of \$2880.00. D. LeFebre seconds the motion. Motion carried. UTV/ATV – Treated as information only.

Finance – Financials – Treated as information only. Village copier quotes – Motion by D. LeFebre to purchase a used copier from bay Impressions/Quality Assured with a 48 month lease /buy out purchase price of \$1 for a cost \$2945. Patenaude seconds the motion. Motion carried. Un-cashed checks #36211, 36846, 36930 – Motion by Hinds to void outstanding checks noted. Belongia seconds the motion. Motion carried.

Personnel/Wage - Work on the 2018 Budget to begin shortly.

Planning Commission – Street sign next phase quote for \$5871 from Tapco. Motion was made by Patenaude to purchase the next set of street signs. Belongia second the motion. Motion carried.

Drainage District – Nothing to report.

Weeds – Village Board was informed of 7-day warning letter has been sent out.

Promotions – D. LeFebre reported on the slate of events.

Recycling – Linzmeyer reported the committee worked on job descriptions/responsibilities and Oconto County State monies.

Old Business:

Rezoning Map – Update costs will be around \$300. Treated as information only.

New Business:

New Business- Desterheft Auto – Treated as information only.

Storm damage update – Treated as information only.

Clifford Duffeck Property Special Assessment – Discussion followed. A letter will be sent to the new owner regarding the 1984 special assessment.

Village Complaints/Concerns – Video from Cory Ama was viewed. C. LeFebre will follow up with Cory Ama's complaint.

Presentation of Bills – Motion by C. LeFebre to approve the monthly bills in the amount of \$131,291.80. D. LeFebre seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, Permits, Miscellaneous – Correspondence was read. Motion was made by C. LeFebre to approve the gathering permit for the Snowdrifter's Truck/Tractor pull on July 8th. Patenaude seconds the motion. Motion carried. Motion was made by C. LeFebre to approve the liquor license for McGuire's Bar & Restaurant and Lena Fast Stop. Linzmeyer seconds the motion. Motion carried. Motion was made by C. LeFebre to approve the operator's license for - Ashley Graves, Dawn Cruz, Janice Peterson, Judy Staudenmeier, Brittany Markham, Valarie Magee, Hallie Ragen, Brian Gilles, Mike Janik, Caitlyn Peterson, Holly Ragen, Sarah Behnke, Kathleen Bader, Bonnie Bader, and Josh Mongiat. D. LeFebre seconds the motion. Motion carried.

Announcements/General Information – Barn Quilt tours will be every 2 years. Next meeting date is July 17th. Craig Schuh reported on the phosphorus report for the DNR required report using the operation and needs report for the Village's sewer plant. Also GIS needs to be worked on in the future.

Adjournment – C. LeFebre made a motion to adjourn. Patenaude seconds the motion. Motion carried at 8:40 p.m.

Respectfully submitted,

Charlene J. Meier