

**Village of Lena**  
**Utility/Board Minutes**  
**Monday June 20, 2016 6:30 p.m.**

Draft - unapproved

Meeting was called to order at 6:30 p.m.

Roll Call: Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Larry Belongia, and Steve Marquardt.

Absent: Linda Hinds-excused work

Also present: Craig Schuh-Ayres Associates, Larry Shallow, and Rick Peters

Agenda – Motion by Linzmeyer to approve the agenda with rearranging as needed. Belongia second the motion. Motion carried.

Minutes – Motion was made by D. LeFebre to approve the May 16, 2016 minutes. Linzmeyer second the motion Carried.

Open Forum – Rick Peters requested an extension to 4<sup>th</sup> Street to reach his property for improvements. Also an address number was requested. The Board requested a copy of the deed, etc.

**Committee Reports:**

Utility Department – L. Shallow reviewed report. Summer helper, Bradley Norling will be asked to attend the next board meeting. Resolution 2016-07 CMAR Annual Report – Motion by T. Hinds to approved Resolution 2016-07. Linzmeyer second the motion. Roll call vote; Linzmeyer aye; C. LeFebre aye; D. LeFebre aye; T. Hinds aye; Belongia aye; Marquardt aye. Motion carried. Hinds commended Larry Shallow on a job well done. Work will be done W. Pelkey Street by Duame Sand & Gravel. A request to have them also do a dig test at the Rosera Business Park. Water tower maintenance is complete. Grass/weed cutting was discussed.

Public Works - Discussion followed regarding the final items from the water treatment project and generators. Motion by Belongia to approved the pay request for \$30,818.02. D. LeFebre second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; Belongia aye; Marquardt aye. Motion carried. Work is to be completed by July 15, 2016 or other options will be taken. Motion was made by Belongia to approved Amendment No. 1 Agreement with Ayres Associates for \$9600. D. LeFebre seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; Belongia aye; Marquardt aye. Motion carried.

Public Safety – Police monthly report was review. C. LeFebre reported on fire calls.

Finance – CDBG – Check was received from Ayres Associates. SDWL – final draw will be sent in. Monthly finances were presented to the board. Bay Lake Planning commission Grant/Capital Improvement Plan update – A meeting will be scheduled to finalize the Capital Improvement Plan. Cell Tower Lease – Finance committee.

Personnel & Wage – nothing to report.

Planning Commission – Spring clean up went well. Discussion continues regarding park design. Park & Ride driveway was reviewed. Community input regarding type of park wanted will be added to next newsletter.

Drainage District – nothing to report.

Weeds – Monthly report was reviewed. Grass ordinance will need to be updated. Village attorney will be consulted.

Promotions Committee – Clerk updated the board to the June movie night, kickball tournament, area rummage sales and Taste of Fall.

**New Business:**

Ordinance 17.1 E Board of Review amended – Motion by C. LeFebre to approved the amended Ordinance 17.1 E Board of Review. Linzmeyer seconds the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; Belongia aye; Marquardt aye. Motion carried.

Ordinance 103.4 B (7) Creating Promotion Committee – Motion was made by Linzmeyer to approve the creating of the Promotion Committee Ordinance. Belongia second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; Belongia aye; Marquardt aye. Motion carried.

Decision on Responsible Unit for Recycling Program – Motion was made by T. Hinds to continue with Oconto County as a responsible unit for recycling. Belongia second the motion. Motion carried. A meeting between Town of Lena and Village of Lena will be scheduled.

Village Complaints/concerns – none.

Presentation of bills – Motion by C. LeFebre to pay the monthly bills in the amount of \$187,681.27. Linzmeyer second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; T. Hinds aye; D. LeFebre aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, permits, miscellaneous – Motion by Belongia to approve the operator's permits for Jason Demmith, Valarie Magee and Brittany Markham; gathering permit for Lena Snow Drifter's truck pull; building permits for Robert Gmirek and Huntington Bank. C. LeFebre second the motion. Motion carried. Motion by C. LeFebre to approve the liquor license for McGuire's Sports Bar & Restaurant and Village Tavern. Belongia seconds the motion. Motion carried. Marquardt reported on the new street light for Saputo and changing to LED lighting on Rosera Street. Correspondence was read.

Announcements/general information/set next meeting date – July 18<sup>th</sup>, 2016 at 6:30 p.m.

Adjournment – Motion by Cr. LeFebre to adjourn. Belongia second the motion. Motion carried at 8:54 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer