

Minutes
Public Works Committee
Village of Lena
117 E. Main Street, Lena, WI
Wednesday May 4, 2016, 2:45 p.m.

Draft-unapproved

Call to order – Meeting called to order at 2:52 p.m.

Roll call: Steve Marquardt, Craig LeFebre, and Linda Hinds.

Also present: Doug Bergeson, Larry Shallow, Terry Hinds, and Charlie Smaney

Agenda – Motion to approve the agenda was made by Marquardt and allowing the chairperson to rearrange as needed. LeFebre seconds the motion. Motion carried.

Approval of minutes – Motion by Marquardt to approve the minutes from March 31, 2016 and April 13, 2016. LeFebre second the motion. Motion carried.

Open Forum – A request was made to have a garbage can placed by the gazebo/Veteran's park. The utility workers will take the garbage can by the small shed and secure it by the gazebo.

Recycle Building – Hosking Electric provided a quote for relocating services with underground feed which included an electric wall heater and a larger flood light for \$1780.00. The old building will be cleaned out by the recycling workers.

Recycle Contract – The meeting with the Town of Lena was held. No short hand pay will be given to the recycling workers. Wages will be reviewed by the Town/Village for 2017.

Water Tower Maintenance update - Doug Bergeson reported the inside was almost done. Outside will need to be pressure washed first, before painting. Well #2 had problems but couldn't find the cause. Possible voltage drop.

Sewer Plant CMOM – Larry Shallow will review the report. Shallow will also provide information for the newsletter regarding flushable items.

Sewer Plant Operation & Needs – Ayres Associates is checking into funding. Sewer plant has been cleaned.

5 Year Capital Improvement Plan & Inventory – Terry Hinds requested an inventory for items \$500-\$1000 in value. Information is needed for the June 27th meeting.

Summer Help/Job description – Part time help, driver's license required for an unskilled laborer position. Could possibly work into a permanent part time position. Ad will be placed on the website, Facebook and newspapers. Wage to be determined.

Cellphones/smart phones – preliminary plan was reviewed. Larry & Doug will need new phones as soon as possible with the same data package.

Spring Sludge Hauling – Per Larry Shallow it will wait till fall or late summer.

Storm Drain 314 N. Rosera Street – Pete Systma property – curb and gutter heaved during the winter. Hopefully it will settle down with the warmer weather.

Summer responsibilities/duties – these items were covered under the summer help/job description.

Harley Street Property Drainage – Discussion followed regarding the proper size of the culvert. LeFebre will monitor it.

Light Pole Installation – Previously WPS installed the poles. L. Shallow will contact Grease Electric to install.

Water Heater – Discussion followed. Bergeson was directed to contact Thomson Heating to install per quote of \$604.00.

Business meeting follow up – Marquardt reported on the businesses who attended and the vendor list will be updated at needed.

Well #2, Shop tour – tabled

Correspondence/general information – A bill was received from Richard Ott regarding the sewer backup which was in the Village portion of the lateral. It will be presented to the Village board for approval to pay. Silt fence which had been removed was to remain per DNR. Village keys – a sign out sheet is needed.

Items for next agenda – Recycle building, Contract between Town/Village, water tower update, 5 year CIP plan, summer help application review, Harley Street drainage, CMOM and light pole installation.

Adjournment – Motion by LeFebre to adjourn. Marquardt second the motion. Carried.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer