

Minutes
Utility/Board Meeting
Village of Lena, 117 E Main St. Lena, WI 54139
March 20, 2017

Draft-unapproved

Meeting was called to order at 7:06 p.m.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Linda Hinds, Larry Belongia and Steve Marquardt.

Also present – Doug Bergeson, Wayne Conklin, Jeremy Borchert, Paul Ehrfurth and Chief James Herald.

Approval of Agenda – Motion by L. Hinds to approve the agenda. Belongia second the motion. Motion carried.

Approval of Minutes – Motion by L. Hinds to approve the minutes from February 20, 2017. Belongia second the motion. Motion carried.

Open forum – none

Committee Reports:

Utility Department – Monthly utility report was reviewed. Utility trailer- Motion made by Belongia to purchase trailer from Doug Bergeson for \$500. L. Hinds second the motion. Motion carried. Issue with influent flows were reported.

Public Works – Garage door and boiler were installed. Lawn mower quotes – Motion by T. Hinds to purchase a new Gravelly mower 54” deck with Yamaha engine From Northwoods Power Equipment not to exceed \$9269.10. Linzmeyer second the motion. Motion carried.

Public Safety – Monthly Police report was reviewed. Fire Chief LeFebre reported on the monthly Fire Department.

Finance – Monthly finances were not available due to clerk’s vacation. Bay Lakes Regional Plan Commission grant Application Update – nothing to report.

Personnel & Wages – nothing to report.

Planning Commission – Closed session per WI State Stat 19.85 (1) (e) for deliberating or negotiating the purchasing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion made by Belongia to convene to closed session per WI State Stat 19.85 (1) (e) and allow Village Clerk, Paul Ehrfurth and Jeremy Borchert to remain. L. Hinds second the motion. Roll call vote: Linzmeyer aye; L. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried at 7:07 p.m.

Open Session per WI State Stat 19.85 (2) and possible action from items discussed in closed session. Motion made by Belongia to reconvene to open session. Linzmeyer second the motion. Motion carried. Motion made by Belongia to pay Invoice from River Valley testing for soil borings in the amount of \$5616.00. L. Hind second the motion. Motion carried.

Village of Lena Recommendation Appointee to OCEDC Board of Directors Update – Clerk/Treasurer Charlene Meier was approved.

Right of Entry Agreement – Information only.

Comprehensive Plan Update – Update needed for July 2018.

Drainage District – Nothing to report.

Weeds – Ordinance 134 Brush, Grass and Weeds Revisions – Motion was made by Linzmeyer to approve the changes in Ordinance 134 with changes. D. LeFebre seconds the motion. Motion carried.

Promotions Committee – April 5th at 6:30 is the next scheduled meeting.

Recycling Committee – Cooperative Agreement of Joint Recycling Program for 2017 – Motion by Belongia to approved the agreement. D. LeFebre seconds the motion. Motion carried. Next meeting will be June 12, 2017 at the Village Hall. Job descriptions will be worked on at this meeting and possible training.

Old Business: None

New Business:

Library Annual Report – Information only.

Community Service Program – Volunteer Liability Release Form – Motion made by D. LeFebre to approve the Volunteer Liability Release Form contingent upon the Village attorney's approval. Belongia second the motion. Vote: 6 ayes; 1 no. Linda Hinds requested being on record for the "no" vote.

Village Complaints/Concerns – Information only. Discussion followed regarding ATV use.

Presentation of Bills – Motion made by C. LeFebre to pay the monthly bills in the amount of \$49,430.28 plus the March 24th payroll and a bill for soil boring \$5616. Belongia second the motion. Roll call vote: Linzmeyer aye; L. LeFebre aye; T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence/permits, miscellaneous – Building permits for Mike Kruse were presented. Motion by Linzmeyer to approve the gathering permit for Lena Lions annual Fish Fry on April 8th. C. LeFebre seconds the motion. Motion carried. Linzmeyer informed the board of the open statement needs to be added to Village agendas.

Announcements/general information/sent next meeting date - Next meeting will be Tuesday April 18th.

Adjournment – C. LeFebre made a motion to adjourn. Belongia second the motion. Motion carried at 9:32 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer