

**Village of Lena**  
**Board Minutes**  
**Monday, February 16, 2015 6:30 p.m.**

Draft-unapproved

Meeting was called to order by President Steve Marquardt 6:30 p.m.

Roll call: Steve Marquardt, Chad Misco, Craig LeFebre, Terry Hinds, Judy Patenaude, Linda Hinds, Larry Belongia

Also Present: Craig Schuh-Ayres Associates, Sarah Nunn-Ayres Associates, Librarian Amy Peterson

Approval of Agenda: Craig LeFebre made a motion to approved agenda with President's option to rearrange as needed. Linda H. seconds motion. Motion carried.

Approval of Minutes: Larry Belongia made a motion to approved minutes from January 19, 2015. Linda H. seconds the motion. Motion carried.

Open Forum: - nothing to report.

**New Business Part I:**

Joint Library Agreement – New Librarian Amy Peterson updated the board on the status of the Joint Library Agreement and the events planned for 2015. It was requested by Terry Hinds for a quarterly report to be given to the Village Board. Also a copy of the annual Library report. Terry Hinds requested a change in the joint agreement regarding payment date for the Village.

**Committee reports:**

Public Works – water treatment Building update - Sarah Nunn-Ayres Associates reported the new water treatment systems are up and running. Pressure gauges issue with fluctuation. High chlorine smell in the water was reported by a resident. Water main break near bowling alley was repaired. Motion was made by Terry Hinds to direct purchase test equipment and office equipment for the new treatment building in the amount of \$6306. Larry Belongia seconds the motion. Motion carried. Change Order/proposals – Proposal #021315 and 021015 were disregarded. Proposal #20115 for chlorine walls southwest corner for \$2333; #020915 2# backflow preventer for \$636; #120814R1 concrete stoop (deduct from Jossart Brothers) for \$1018. Motion by Linda Hinds to accept the change order/proposals at stated for a total amount of \$19,561.75. Chad Misco seconds the motion. Motion carried. Note: All included in contingency money. Discussion followed regarding a fence/bollards around lift station. Ayres Associates will get cost estimate.

Garbage Utility truck Bids: Truck – Frank Porth bid \$26,120; Peterson Ford \$24,680. Landscaper box: Monroe 14' box \$13,101; 12' box \$12,809. Casper's bid 12' box \$11,336. Cost on larger truck will be used to compare. No action taken.

Police/Fire – will be meeting in March.

**Finance:**

CDBG – Request #4 for \$234,274.00 was review.

Saputo Waste Water – construction update which is up and running. Waste water agreement/building – closed session per WI State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion by Judy to convene to closed session per WI State Statute and allowing Craig Schuh and Charlene Meier to remain. Chad Misco seconds the motion. Roll call vote: Steve M. aye; Chad M. aye; Craig L. aye; Terry H. aye; Judy P. aye; Linda H. aye; Larry B. aye. Motion carried at 8:28 p.m. Open session per WI State Statue 19.85 (2) and possible action from items discussed in closed session. Motion by Craig L. to convene to open sessions. Judy P. seconds the

motion. Motion carried at 8:47 p.m. Motion to publish a bid for the waste water treatment building (Saputo uses) as a Class II notice. Linda H. seconds the motion. Motion carried.

SDWL – request #8 \$260,899.42 was reviewed.

Rate Study – Sarah Nunn report the lift station will be an asset to the sewer system. New rates effective March 16, 2015.

Pay requests – none at this time.

Inter-department water charges – sewer plant and village shop – Clerk was instructed to contact accountants Kerber and Rose on the correct procedure for billing.

Fireman's Insurance Policy – motion by Judy P. to approve Plan #4 Provident Insurance (Vintage Insurance Agency) blanket accident policy in the annual amount of \$1183. Chad Misco seconds the motion. Motion carried.

Water treatment Building/Lift Station insurance – approved at a prior meeting.

Wage & Personnel – nothing to report.

Planning & Development – Chad Misco reported on the volley ball teams will use the ice skating rink at the Fire Station for a temporary place to play until a more permanent place can be completed. Additional street decorations (3) – motion by Steve M. to purchase additional 3 street ornaments for total amount of \$1259.60 plus shipping. Larry B. seconds the motion. Motion carried. Will be meeting with clubs and bar owners regarding the pull track locations and possible expansion in March. TIF time line will be check with Ehlers by Craig Schuh, Village Engineer.

Drainage District – nothing to report.

Weeds – nothing to report.

**Old Business:**

Maple Street Water Drainage – letters will be sent to affected residents allowing them to temporarily drain their sump pumps into the storm sewer. Re-evaluation will be done in the spring.

**New Business Part II:**

Well #2 operations - radium samples were 4.1. Old engine at Well #2 will be bid out as salvage. Craig L. will work with the clerk to draw up the notice for bid. Operating limits procedures before connecting to treatment plant: 5.3 quarterly and/or a single sample of 6.0.

Closed session per WI State Statute 19.85 (1) (c) considering employment, promotions, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion to convene to closed session was made by Linda Hinds. Larry Belongia seconds the motion. Roll call vote: Steve M. aye; Chad M. aye; Craig L. aye; Terry H. aye; Judy P. aye; Linda H. aye; Larry B. aye. Motion carried at 9:18 p.m.

Open session per WI State Statute 19.85 (2) and possible action from closed session. Motion by Terry Hinds to approve a \$1 increase per hour for Douglas Bergeson effective on his 6 month anniversary date (12/13/2014). Judy P. seconds the motion. Motion carried.

Presentation of Bills – Motion by Craig L. to pay the monthly bills of \$319,257.27 plus the last payroll for the month. Larry B. seconds the motion. Roll call vote: Steve M. aye; Chad M. aye; Craig L. aye; Terry H. aye; Judy P. aye; Linda H. aye; Larry B. aye. Motion carried.

Correspondence, permits, miscellaneous – Craig Schuh-Ayres Associates presented a cost estimate for repairs on Cedar Street in the amount of \$103,697. Building permits for Corey Telford and Diane Paitl were read. Motion by Craig L. to approve the Operator's License for Courtney Cummins (The Store) and Kylie Collar (Wooden Shoe). Linda Hinds seconds the motion. Motion carried.

Announcements/ general information/set next meeting date: March 16, 2015.

Adjournment – Motion by Judy P. to adjourn the meeting. Chad Misco seconds the motion. Meeting adjourned at 10:30 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer

DRAFT