

**Village of Lena**  
**Utility/Board Minutes**  
**Monday February 15, 2016 6:30 p.m.**

Draft-unapproved

Meeting was called to order by President Marquardt at 6:30 p.m.

Roll Call: Ken Linzmeyer, Terry Hinds, Judy Patenaude, Linda Hinds, Larry Belongia.

Absent: Craig LeFebre-vacation

Also present: Craig Schuh-Ayres Associates, Doug Bergeson-Public Works, and Paul Ehrfurth-Economic Development

Agenda – Motion by Belongia to approve the agenda and allowing the President to rearrange as needed. L. Hinds second the motion. Motion carried.

Minutes – Motion by Patenaude to approved January 18, 2016 minutes with a correction to the Resolution number from #8 #01. L. Hinds second the motion. Motion carried.

Open Forum: - none

**Committee Reports:**

Utility Department – Bergeson reviewed the monthly utility report. Discussion followed on snow removal on 1<sup>st</sup> Street. Water Department computer hard drive died. A new computer was purchased. Doug is to bring the old computer to the Village hall.

Public Works – Water Treatment Building Update – Craig Schuh-Ayres Associates updated the Trustees regarding the final items on the punch list. Pay request #6 (Final) Jossart Brothers for \$37,616.48. Motion by T. Hinds to approve the final pay request #6 for Jossart Brothers. Belongia seconds the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried. Garbage Truck Sealed bids – Motion by L. Hinds to accept the bid from Nick Heise for \$1200 for the old garbage truck. Patenaude seconds the motion. Motion carried.

Police & Fire – Fire Department Quarterly report was reviewed. Police monthly report was given to the trustees.

Finance – CDBG – Discussion followed regarding the status of the CDBG grant. Motion by T. Hinds to send letters to Representative Mursau and Senator Tiffany and John Nygren. Linzmeyer seconds the motion. Motion carried. Saputo Wastewater Building sale – waiting for Bay Title to complete the search. SDWL- Craig Schuh-Ayres Associates explained the shifting of funds. Finances- reviewed. Rosera Business Park – Closed session per WI State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion by Linzmeyer to convene to closed session per WI State Statutes. L. Hinds second the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion passed at 7:18 p.m. Reconvene to open session per WI State Statute. Motion to reconvene was made by Linzmeyer. L. Hinds second the motion. Motion carried at 7:38 p.m. Motion by

Linzmeyer proceed with additional property acquisition from Demro's. L. Hinds second the motion. Motion carried. Property acquisition – South Rosera Street – Delinquent taxes are issued holding up the sale. Library quarterly report was reviewed by the Trustees.

Personnel & Wages – Resolution 2016-02 Board wages. Motion by Linzmeyer to approve Resolution 2016-02. T. Hinds seconds the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Resolution 2016-03 Group Life Insurance – Motion by Patenaude to approve Resolution 2016-03. L. Hinds second the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion by T. Hinds to pay the current trustees the balance due from 2015. Linzmeyer seconds the motion. Motion carried.

Planning Commission – CSM Division of land – Motion by Linzmeyer to approve the CSM's for Duame, Anderly and Dembroski. Belongia seconds the motion. Motion carried.

Drainage District – nothing to report.

Weeds – nothing to report.

Promotions Committee – meeting will be scheduled.

**Old Business:** none.

**New Business:**

Village Attorney – Motion by T. Hinds to recommend hiring Hanaway and Roth – Randall Gast beginning May 1<sup>st</sup>, 2016. Belongia second the motion. Motion carried. A letter will be sent to Attorney Tim Schmid.

Village Complaints – Monthly concern/complaints were reviewed.

Presentation of bills – Motion by Patenaude to pay the monthly bills in the amount of \$277,211.99. Linzmeyer seconds the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye.

Correspondence permits, miscellaneous – Correspondence was read. Marquardt informed the Trustees about a meeting with the business community to discuss goals, expectations and concerns. Also purchasing policy was given to all employees and Trustees. Safety audit was done with a few items that need to be addressed.

Announcements/general information/set next meeting date – March 21, 2016. Clerk informed the board about the Tourism meeting she attended in conjunction with Economic Development. Two more meetings are planned. T. Hinds stated the website needs updating. Trustees were reminded of elections for the following day.

Adjournment – Patenaude made the motion to adjourn. Belongia seconds the motion. Motion carried at 9:40 p.m.

Respectfully submitted,

Charlene J. Meier

Clerk/Treasurer

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