

## Utility Committee Minutes January 20, 2014 6:30 p.m.

President Steve Marquardt called the meeting to order at 6:30 p.m.

Roll Call: Steve Marquardt, Judy Patenaude, Linda Hinds, Terry Hinds

Absent: Cody King – work; Craig LeFebre; Chad Misco (will be late-school)

Also Present: Charlene Meier, Sarah Nunn – Ayres Associates, Craig Schuh – Ayres Associates, Ward Cramer – Saputo, Becky and Clint Conrad, Cory Marquardt

Agenda: Motion was made by Judy Patenaude to approve the agenda as printed. Linda Hinds seconds the motion. Motion carried.

Minutes: Judy Patenaude made a motion to approve the December 16, 2013 Utility Meeting Minutes as presented, Linda Hinds seconds the motion. Motion carried.

Utility Workers Report: Cory Marquardt updated the village board on the status of our utility department. Road salt is at ½ capacities. Plow truck continues to be a major problem with repairs as it is fifteen years old. Loader is using oil. Still waiting for the report from the DNR. Sewer problems were discussed.

Open Forum: Becky and Clint Conrad stated they had a sewer backup for the 3<sup>rd</sup> time. Questions were raised regarding the flushing schedule and the cause of the blockage. Larry Shallow checked the main lateral and found a large mass of wipes/toweling. Not sure of the source. The flushing schedule will be adjusted to a minimum of once per week. Also the lateral will need to be televised. Marquardt to contact Shallow to advise.

### **Old Business:**

Water Treatment Building – Sarah Nunn-Ayres Associates will have the bidding for the three generators at the end of February. Ayres Associates will use a standard agreement. Bids will be reviewed by Ayres Associates to see that they meet the requirements. The bid opening will be done at the Village Hall with the village clerk. The board will meet the end of February to award the bid for the generators. More windows are needed in the treatment building. Sarah will meet with Cory Marquardt and Larry Shallow to finish the building plans on Thursday January 23<sup>rd</sup> at 2:30 p.m.

Time line – Bid opening for the underground will be March 24<sup>th</sup> and for the building March 27<sup>th</sup>. A special board meeting will need to be scheduled for the last week of March. We need to be in service in 2014. Looking at December 1<sup>st</sup> to be up and running with a month to work out any issues that arise.

Interim Financing – USDA loan application is on hold. First Merit Bank will provide the interim financing.

PSC Rate Study – Working with Ehlers and the PSC on a proposed rate structure.

Public Information Meeting – The board expressed that this should be done sooner. Information/newsletter can be sent with the quarterly utility bills in the middle of March.

Public Utility Ordinance – Motion by Terry Hinds to table the amended Public Utility Ordinance. Judy Patenaude seconds the motion. Motion carried.

Main Street Laterals - tabled

Schaal Contract/Billing - tabled. Clerk is to hold the bills.

**New Business:**

Right Away Easements Proposal – tabled.

Correspondence – none

Items for next agenda: Conrad property, water treatment building, Rick Peters new construction, Interim financing, informational meeting, main street laterals, Schaal contract/billing, Right Away Easements.

Adjournment: Motion by Judy Patenaude to adjourn. Linda Hinds seconds the motion. Motion carried. Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer