

Village of Lena
Board Minutes
Monday, January 19, 2015 6 p.m.

Draft-unapproved

President Steve Marquardt called meeting to order at 6:04 p.m.

Roll call: Steve Marquardt, Chad Misco, Craig LeFebre, Terry Hinds, Judy Patenaude, Linda Hinds (arrived 6:15 work), Larry Belongia

Also Present: Craig Schuh-Ayres Associates, Jerry Umentum, Dave & Leslie Brown, Bill Ault, Paul Shallow

Approval of Agenda: Larry Belongia made a motion to approved agenda with President's option to rearrange as needed. Judy P. seconds motion. Motion carried.

Approval of Minutes: Judy P. made a motion to approved minutes from December 15, 2014. Larry B. Seconds the motion. Motion carried.

Village Board members visited the new water treatment building.

Open Forum: - West Maple Street water flow. Lena residents expressed concerns regarding the lack of water flow/backup. Discussion followed. Village engineers will check elevation in the spring. Storm sewers will need to be kept free of long grass and debris.

Committee Reports:

Planning & Development: A. Zoning – Parcel combination - Tedd & Rhonda Nadler, 312 W. Main Street. Motion by Chad Misco to approve the combination. Linda H. seconds the motion. Motion carried.

B. Burg-Hipke new land division – Motion by Linda Hinds to accept the Certified Survey Map with change in land division. Chad Misco seconds the motion. Motion carried. 22 acres sign should be done this week. Street names will be needed for the 22 acres. Power to the 22 acres was discussed. The role of the Planning and Development. A suggestion for events in the Village would be "Promotion Committee". TIF – will check with Ehlers on status.

Public Works. – Water Main flushing is scheduled for February 7-17th. Utility workers are working with Saputo for the best times. Open house will be in mid-July. Change orders: #010915 Oudenhoven Inc. for \$1559.00 for water tower door. Terry Hinds made the motion to approve the change order. Linda Hinds seconds the motion. Motion carried. Garbage Truck specs – legal notice for request for bids will be published for Garbage truck and box per specs. Motion by Judy P. to publish the request for bids for garbage truck and box in the Oconto Reporter per specs. Chad Misco seconds the motion. Motion carried. 22 Acres Sanitary – approved to start. Storm Sewer near Fire Station – Jossart Brothers quote has been approved.

Police & Fire – Ordinance 40-16 Authorizing the Lena Fire Dept. to Hold Volunteer Funds. Motion by Judy Patenaude to adopt Ordinance 40-16 Authorizing the Lena Fire Department to Hold Volunteer Funds. Linda Hinds seconds the motion. Roll call vote: Steve aye; Chad M. aye; Craig L. aye; Terry H. aye; Judy P. aye; Linda H. aye; Larry Belongia aye. Motion carried.

Finance – CDBG had two draws. Saputo Waste Water – nothing new to report. Safe Drinking Water Loan – nothing to report. PSC Rate Study effective day: Terry Hinds made the motion for the PSC new rates be effective March 16, 2015. Larry B. seconds the motion. Motion carried. Pay requests: none.

Resolution 2015-01 Purchase Policy/Code of Ethics – Motion by Linda Hinds to adopt Resolution 2015-01 Purchase Policy/Code of Ethics. Chad Misco seconds the motion. Roll call vote: Steve aye; Chad M. aye; Craig L. aye; Terry H. aye; Judy P. aye; Linda H. aye; Larry Belongia aye. Motion carried.

Audit Contract revision for Single Audit (A-133) Requirement – Kerber Rose will do the work for an additional \$1600 per year. Motion by Terry Hinds to approve the Audit Contract revision for Single Audit (A-133) Requirement in the amount of \$1600 per year. Larry Belongia seconds the motion. Motion carried.

Funds Allocations: General Village equipment \$5000; Drainage \$1500; Village Building Fund \$5000; Street Improvements \$10,000; Police Equipment \$5000; water tower painting \$6000. Motion by Chad Misco to approve the funds summary allocations for 2014 as presented and have the Clerk/Treasurer transfer the funds. Linda Hinds seconds the motion. Motion carried.

Wage & Personnel – Terry Hinds reported that a survey is being done regarding wages for municipal employees. Detailed monthly comp report will be added to payroll reports given to the Village board. Committee is working on the handbook. Employees are asked to review handbook and present any suggested changes/corrections that might need to be considered.

Drainage District – Terry Hinds will check the map for the Drainage District if Maple Street is part of it.

Weeds – nothing to report

Old Business: - nothing to report

New Business:

Insurance coverage – new water treatment building/lift station- referred to the Finance committee. Additional amount would be \$4312 annually.

Presentation of Bills: Motion by Chad Misco to pay the bills in the amount of \$79,931.59 plus the Fire Department Payroll and the last Village payroll of the month. Linda Hinds seconds the motion. Roll call vote: Steve aye; Chad M. aye; Craig L. aye; Terry H. aye; Judy P. aye; Linda H. aye; Larry Belongia aye. Motion carried. Ambulance and assessing contracts need to be checked.

Correspondence/permits/miscellaneous –Motion by Craig LeFebre to approve the building permits as presented and the Operator’s License for Sarah Diehlmann and Melissa Zdrojewski. Judy Patenaude seconds the motion. Motion carried. Steve M. discussed the diesel usage for the fire department.

Announcement/General Information/set next meeting date – February 16, 2015 will be the next meeting. Items for next agenda: bid opening – utility truck and box, Maple Street Drainage, Saputo/Village waste treatment building. Linda Hinds scheduled a Public Works meeting for Monday January 26th, 2015 at 3 p.m.

Adjournment – Judy P. made the motion to adjourn. Larry Belongia seconds the motion. Motion carried at 10:04 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer