

Village of Lena
Board Minutes
Monday January 18, 2016 6:30 p.m.

Draft - unapproved

President Marquardt called meeting to order at 6:36 p.m.

Roll Call: Steve Marquardt, Terry Hinds, Linda Hinds, Larry Belongia, Ken Linzmeyer, Judy Patenaude

Absent: Craig LeFebre

Also present: Craig Schuh and Elizabeth Runge-Ayres Associates, Doug Bergeson-Public Works

Agenda – Motion by Linzmeyer to approve the agenda and allowing the President to rearrange as needed. L. Hinds second the motion. Motion carried.

Minutes – Motion by Patenaude to approved December 21, 2015 minutes. L. Hinds second the motion. Motion carried.

Open Forum: - none

Committee Reports:

Utility Department – Utility report was review. Waste water influent flows are up. Changes at Saputo could be part of the reason.

Utility Services Addendum – Motion by Patenaude to approve the addendum. L. Hinds second the motion. Motion carried.

Public Works: water treatment building update – Craig Schuh reported that another letter has been sent to Oudenhoven Construction Inc. regarding punch list items not completed. Recycling Building- is ready to be delivered in the spring.

Police & Fire – Chief Herald’s year-end report was reviewed.

Finance – CDBG – Elizabeth Runge updated the board regarding the appeal process. Saputo Wastewater Building sale – waiting for a closing date. SDWL –Motion by Linzmeyer to “amendment to agreement dated January 18, 2016 the agreement for professional services made between the Village of Lena, owner and Ayres Associates Inc., 3376 Packerland Drive, Ashwaubenon, WI 54115, consultant, is hereby amended as set forth below the original WI Dept. of Natural Resources, Lena, 5464-03 Contract Amount section will be changed from: Contract amount: The Wisconsin Department of natural resources (WDNR) Engineering Report budget is \$64,713.00 and the Engineering/Construction Management budget is \$299,645.00 to: Contract Amount: The Wisconsin Department of natural resources (WDNR) Engineering report budget will be revised to \$48,319.00 and the Engineering/Construction Management budget will be revised to \$316,039.00.”Patenaude seconds the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Motion by Marquardt to authorize Ayres Associates to precede with the DNR SDWL adjustments in fund balances to cover remaining expenditures from contractors as part of this project. Belongia seconds the motion. Motion carried. Finances – Motion by T. Hinds to approve December financials. Patenaude seconds the motion. Motion carried. Rosera Business Park – Paul Ehrfurth will be at the next board meeting to update the trustees. Property acquisition S. Rosera Street – CSM has been completed. Issues with delinquent taxes.

Bay Lakes Regional Planning Grant – Motion by T. Hinds to apply for the Bay Lakes grant for 40 hours. Patenaude seconds the motion. Motion carried.

Closed session: Per WI State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion to convene to closed session per WI State Stats was made by Patenaude. L. Hinds second the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried at 8:47 p.m. Open session per WI State States 19.85 (2). Reconvene to open session motion was made by Belongia. L. H. seconds the motion. Motion carried at 9:15 p.m. Motion by Linzmeyer to give every employee and board member a copy 2016 purchasing agreement policy and the appropriate chairperson address any concerns. L. Hinds seconds the motion. Motion carried.

Village Elected Official Pay Structure Review – The pay structure was reviewed as follows: President \$1500, Trustees \$750, Board of review \$60, meeting fee \$20 each, extra hours \$9 per hour. A draft resolution was presented. The Finance Committee will determine the breakdown of costs for the board pay. Discussion followed regarding utility and board meeting combination. Clarification is needed and will be referred to the Personnel and Wage Committee.

Utility Committee Status per State Stats 66.0805 (6) – More clarification is needed. This item was referred to Wage and Personnel.

Wage & Personnel – nothing to report.

Planning Commission – Bay Lake Grant application was completed and adopted by the board. Street signs – waiting for the exchange of the bases with Tapco. A quote for additional street lights was approximately \$75,000.

Drainage District – nothing to report.

Weeds – Nothing to report.

Promotion Committee – meeting needs to be scheduled.

Old Business: - nothing

New Business:

WI Dept. of Employee Trust Funds Option Selection Resolution 2016-08 – Motion by T. Hinds to approve the resolution. Linda seconds the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Village complaints/concerns – none

Presentation of bills – Motion by Patenaude to pay the monthly bills in the amount of \$215,757.12. L. Hinds seconds the motion. Roll call vote: Linzmeyer aye; T. Hinds aye; Patenaude aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, permits, miscellaneous – Building inspector’s report was read. Marquardt suggested a community visit with the board members visiting Village residents. Snow on sidewalks were discussed and the areas where the snow is not being removed by the homeowner.

Announcement/general information/set next meeting date – next meeting scheduled for February 15, 2016.

Adjournment – Motion by L. Hinds to adjourn. Belongia seconds the motion. Motion carried at

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer

DRAFT