

VILLAGE OF LENA
Finance Committee Meeting
Tuesday, January 12, 2016 4:30 p.m.

Draft – Unapproved

Meeting was called to order by President Marquardt at 4:30 p.m.

Present: Steve Marquardt, Ken Linzmeyer, Terry Hinds

Agenda: Motion Linzmeyer to approve agenda. Hinds seconds the motion. Motion Carried.

Minutes: Hinds made the motion to approve the minutes from December 8, 2015. Linzmeyer seconds the motion. Motion carried.

Old Business:

Saputo Long Wastewater building sale – in process.

CDBG – nothing to report

SDWL – Clerk report on a deposit will be in the next few days. The committee would like Craig Schuh from Ayres Associates to explain the request/payment process to the board.

Cell Tower Lease – Waiting for the signed copy back from Cell Com. Nsight leased the tower to Vertical Bridge Towers.

Property Acquisition S. Rosera Park – Certified Survey Map was complete and given to Bay Title Company.

American Signal Emergency Alarm Update – Approximately \$7500. Finances will need to be check to see where money can be allotted for this cost. Nothing was budgeted for this item.

Rosera Business Park – Marquardt reported that a meeting will be set up with New North to review our options. A meeting with Saputo will also be needed.

New Business:

Presentation of bills – \$151,898.95. Motion by Linzmeyer to approve the bills. Hinds seconds the motion. Roll call vote: Linzmeyer aye; Hinds aye; Marquardt aye. Motion carried.

Financial review/bank journal entries – Hinds made the motion to approve the December financials. Linzmeyer seconds the motion. Motion carried. Board pay distribution needs to be checked with Kerber Rose . Invoices will be reviewed by the President prior to paying.

Ayres Associates Terms & Conditions – this item after Attorney Schmid's ok, was forward to Ayres Associates to check on paragraph 12 and reply by the board meeting.

Utility Services Addendum – Motion by Hinds to accept the addendum to the Utility Services agreement and present it to the village board. Linzmeyer seconds the motion. Motion carried.

Bay Lakes Regional Planning CIP Grant – Motion by Marquardt to submit the application to Bay Lake Regional Planning for the Grant available and present this to the village board for approval. Hinds seconds the motion. Motion carried.

Sludge Hauling Expenses – this item was referred to the Public Works Committee.

Announcements/General Information/correspondence – Old garbage truck will be out for bids for two weeks. The board will review the bids at the February meeting. Street signs are in process.

Items for next agenda – cell tower lease, American Signal Emergency Alarm update, Saputo Wastewater sale, Rosera Business Park. Linzmeyer stated that using a wireless posting place such as a website, you only need one more. This item will be added to the next agenda. A resolution needs to be adopted by the village board. Attorney Gast will be invited to the next Finance meeting.

Adjournment – Linzmeyer made the motion to adjourn. Hinds seconds the motion. Motion carried at 5:53 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer

DRAFT