

**Minutes**  
**Public Works Committee of the Village of Lena**  
**Thursday September 6, 2018 2:45 p.m.**  
**117 E. Main Street, Lena, WI 54139**

Call to order at 2:45 p.m.

Roll Call: Craig LeFebre, Steve Marquardt and Terry Hinds.

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres Associates and Charlene Meier.

Approval of Agenda: Motion made by LeFebre/Marquardt to approve the agenda. The motion was voted and carried.

Approval of Minutes: Motion made by Marquardt/LeFebre to approve the minutes from August 16, 2018. Motion was voted and carried.

Period of Public Comment: Pam Pashouwer, 422 Harley Street complained regarding flooding due to neighbor filling in the ditch. Item will be placed on next agenda.

Streets: Cold patch was completed. Front end loader tires need to be budgeted for 2019.

Water: Large meter testing will be done by Ferguson. Back Flow Preventer testing cost approximately \$100 per meter. Village has four to be tested. Ferguson can test these also. Two cases of regular meters were ordered. Shallow completed water training for license renewal.

Sewer: Inflows/Outflows report was reviewed. Upgrades to blowers need to be done.

Status of Ayres Contracts: Easements have been completed by Ayres Associates. Signatures from the property owners are needed. BOD levels at the Waste Water Treatment Plant were a concern. Need information from East Railroad televising.

Sewer & Lateral Project Assessment Process: Sewer relining informational meeting is scheduled for Monday, September 24, 2018 from 4- 6 p.m. at the Village Hall. Bidding the project will be done in November. Per Village Attorney Gast's recommendation Terry Hinds will recuse himself from any decisions pertaining to the Sewer & Lateral relining project. Changes to the information sheet to include "30' from the main" needs to be added to page 2 bottom paragraph.

Great Lakes TV Seal Inc. Quote: Motion was made by Marquardt/LeFebre to accept the quote from Great Lakes TV Seal Inc. for televising W. Maple Street and E. Railroad Street in an amount not to exceed \$7771.00. Motion was voted and carried.

Financials Budget Review: Information only.

Review Monthly Purchases: Information only.

Follow up: Information only.

Miscellaneous/Information Items Only: Asplundh will be trimming trees behind the Village Hall in the fall. Electrical pole by the old Nadler Garage was a concern. Steve will check out the location. Alley condition to be added to next agenda. Next meeting will be Thursday September 20, 2018 at 2:45 for budget.

Adjournment: Motion by T. Hinds/LeFebre to adjourn. Motion was voted and carried at 4:15 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer