

**Minutes**  
**Public Works Committee of the Village of Lena**  
**Thursday August 16, 2018 2:45 p.m.**  
**117 E. Main Street, Lena, WI 54139**

Call to order at 2:45 p.m.

Roll Call: Craig LeFebre, Steve Marquardt and Terry Hinds.

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres Associates and Charlene Meier.

Approval of Agenda: Motion made by Marquardt/LeFebre to approve the agenda. The motion was voted and carried.

Approval of Minutes: Motion made by Marquardt/LeFebre to approve the minutes from July 12, 2018. Motion was voted and carried.

Period of Public Comment: Marilyn Marquardt letter regarding utility bill was presented. No further action will be taken.

Streets: Street Sweeper estimate for work needed from Vanderloop.

Water: Information only. Vacuum breakers – more information needed.

Sewer: Quote needed for televising E. Railroad and W. Maple Streets.

WWTP Operation & Needs Project – Status of Phase 1.2 (Ayres): Information only.

Report on Sewer Main/Lateral Relining Project (N. Rosera St./E. Railroad St) – Ayres: Information only.

Review Ordinance 262-28 Private Sewer Laterals. – Item referred to the Village Board.

Forgiveness of Sewer Charges/Leak Adjustment Policy: Tabled

Update on Working Hours Public Works/Utility staff/Training/90 day review of T. Earley: Information only.

Update of Status of D. Bergeson: Information only.

Financial Budget Review of YTD July 2018 Public Works, Utility (if available): Information only.

Review of items purchased 7/1/18-7/31/2018: Information only.

Warming Shed Bid opening: Two bids received. Motion made by Hinds/Marquardt to approve the highest bid received from Amy Sobeck for \$252. Motion was voted and carried.

Follow up: Information only.

PJ Korten's Renew Service Agreement 2018: Motion made by Marquardt/LeFebre to recommend to the Village Board the approval the contract in the amount of \$2490.00. Motion was voted and carried.

Miscellaneous/Informational items only: Next Public Works meeting is scheduled for Thursday September 6, 2018 at 2:45 p.m. General informational meeting for relining residents is scheduled for Monday September 24, 2018 from 4-6 p.m. at the Village Hall.

Adjournment: Motion was made by LeFebre/Marquardt to adjourn. Motion was voted and carried at 4:48 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer