

Minutes
Public Works Committee of the Village of Lena
Thursday June 14, 2018 2:45 p.m.
117 E. Main Street, Lena, WI 54139

Call to order at 2:45 p.m.

Roll Call: Steve Marquardt and Terry Hinds.

Absent: Craig LeFebre - excused

Also present: Larry Shallow, Terry Earley, Craig Schuh-Ayres Associates and Charlene Meier.

Approval of Agenda: Motion made by Hinds/Marquardt to approve the agenda. The motion was voted and carried.

Approval of Minutes: Motion made by Marquardt/Hinds to approve the minutes from May 17, 2018. Motion was voted and carried.

Period of Public Comment: Nothing to report.

Streets: Treat as information only.

Water: Treat as information only.

Sewer: Treat as information only.

2017 Consumer Confidence Report (CCR) due July 1: In process.

Resolution 2018-03 Wastewater Compliance Maintenance Annual Report (CMAR): Referred to the Village Board for approval.

WQBELS Report to DNR Due 6/30/2018 (Ayres Associates): Rough draft is completed. A copy will be given to Larry Shallow for review. Preliminary report is more treatment will be needed.

Update on Sewer Main/Lateral Relining Project (N. Rosera St./E. Pelkey St.): Video was reviewed. Two laterals are good. 5 in very poor condition.

Bulk Water Sales/Billing & Village Ord. 309-7,8: Clerk will keep track of bulk sales and Fire Dept. fire water use.

Forgiveness of Sewer Charges/Leak Adjustment Policy: Preliminary policy for review was presented.

Promotions Tent on Main Street for Taste of Fall: Requesting permission to pound stakes into the street to hold the tent. Permission was denied.

Cell Tower Antennas Modification: Treat as information only.

Update on working hours – Public Works/Utility staff/Training/30 day review T. Earley: Earley requested more time with D. Bergeson for training. Committee will talk with Bergeson regarding additional training/compensation.

Job Description – Part Time Public Works Worker: Item will be referred to the Village Board for approval.

Financial Budget Review for YTD May 2018 Public Works, Utility: Financials were reviewed.

Follow up items: Information only. Clerk is to order replacement light bulbs for street ornaments.

Miscellaneous/Information items only/Next meeting date: July 12, 2018 2:45 p.m.

Adjournment: Motion made by Marquardt/Hinds to adjourn. Motion voted and carried at 5:35 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer