

Minutes
Utility/Board Minutes
Village of Lena, 117 E Main St. Lena, WI 54139
March 26, 2018

Called to order at 6:30 p.m.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debbie LeFebre, Judy Patenaude and Larry Belongia and Steve Marquardt.

Also present – Craig Schuh-Ayres Associates and Charlene Meier.

Approval of Agenda – Motion was made by Belongia to approve the agenda. Patenaude seconds the motion. 7 Ayes, 0 Nays. Motion carried.

Approval of Minutes – Motion made by Patenaude/Belongia to approve the February 19, 2018 minutes. Motion carried.

Open Forum – None.

Committee reports:

Planning Commission – Comprehensive Plan is in process. Residential survey – waiting for responses. Ordinance will need to be updated. Rosera Business Park – Treat was information only.

Public Works – Utility report – treat as information. Ayres Associates Contract for Wastewater Treatment Plant Improvements \$44,720. Motion made by Belongia/Patenaude to approve the contract from Ayres for \$44,720. Roll call vote; Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried. WQBEL's Total Phosphorus – Ayres Associates proposal needed before the end of June.

Public Safety – Police monthly report information only. Maintenance on Taser – more information is needed. Fire Department monthly report – Every 15 minutes is scheduled for April 12 and the fund raiser meat raffle is scheduled for Saturday April 21st at the Wooden Shoe.

Finance – Financials presented for review.

Personnel & Wages – Resignation letter was read from Doug Bergeson. Motion made by Linzmeyer to accept with regret Bergeson's resignation. C. LeFebre seconds the motion. Motion carried.

Drainage District – Nothing to report.

Weeds – Nothing to report.

Promotions Committee – Meeting scheduled for Thursday April 26, 2018.

Recycling Committee – Meeting with the Town of Lena is scheduled for Monday, April 2, 2018 at the Town Hall.

New Business:

Pull Track Park Improvements – Local clubs have asked to do work at their own expense to do improvements. Village board was in agreement.

Railroad Crossing – Rough Road Conditions – Referred to the Public Works Committee.

General Consent Items – Suggestion made by Linzmeyer to help stream line the Village Board meetings. Information only.

Closed Session – Per WI State Statute 19.85 (1) (C) considering employment, promotions, compensations or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion made by Linzmeyer to convene to closed session, and exclude Clerk Charlene Meier per WI State Stats. Patenaude second the motion. Roll call vote; Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried at 8:02 p.m.

Open session – Per WI State Statute 19.85 (2) and possible action on items discussed in closed session. Motion made by Linzmeyer to reconvene to open session. Patenaude seconds the motion. Motion carried at 8:25 p.m. Motion made by Linzmeyer to advertise the job opening for the utility operator/street supervisor. C. LeFebre seconds the motion. Motion carried. Motion was made by Patenaude to authorize the Public Works committee to handle the hiring process. Belongia seconds the motion. Motion carried. Motion was made by Linzmeyer to have the Public Works Committee negotiate with current Municipal Operator for working in the interim. Patenaude seconds the motion. Motion carried.

Village Complains/Concerns – Nothing to report.

Presentation of bills – Motion made by C. LeFebre/Belongia to pay the monthly bills in the amount of \$67,334.97. Roll call vote; Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, Permits, Miscellaneous – Building Inspector report – informational only. Operator's permit for Mariah Krause (Wooden Shoe) – Motion made by C. LeFebre/Belongia to approve the permit. Motion carried.

Announcements/General Information/Set next meeting date – President Marquardt extended a special thank you to Debra LeFebre for serving the on the Village Board. Next meeting is scheduled for Tuesday April 17, 2018.

Adjournment – Motion made by C. LeFebre/Belongia to adjourn. Motion carried at 8:45 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer