

**Minutes**  
**Public Works Committee of the Village of Lena**  
**Thursday, January 11, 2018 2:45 p.m.**  
**117 E. Main Street, Lena, WI 54139**

Hinds called meeting to order at 2:45 p.m.

Roll Call: Craig LeFebre, Steve Marquardt, Terry Hinds

Also present: Larry Shallow, Doug Bergeson, Craig Schuh and Disa Wahlstrand - Ayres and Associates and Charlene Meier.

Approval of Agenda: Motion made by Marquardt, second by LeFebre to approve the agenda as presented. Motion carried.

Approval of Minutes of Prior Meeting: Motion was made by Marquardt, second by LeFebre to approve December 14, 2017. Aye 2, Nay 0, motion carried.

Period of Public Comment: Disa Wahlstrand from Ayres Associates was introduced to the PW Committee.

Public Complaints regarding Public Works – None.

Utility Monthly Report – Treat as information only.

Report on Utility Owned Water Meters 2016/2017 – Bergeson will check at 402 W. Railroad Street (Saputo).

STP Reroofing Update – Snow Guards – Motion was made by Hinds to purchase and install the new snow guards on the sewer plant by Kruse Construction. Marquardt seconds the motion. Ayes 3, Nay 0. Motion carried.

Rosera Street Sewer Main Relining Project Update – Televising was completed by Great Lakes. Waiting for report from Shallow Surveying.

Review of 2017 Overdrawn Expenditures – Street Accounts – Price quotes in the future. Information only.

General Information – Purchasing policy review. Account expenditures will need to be reviewed during the year in comparison with the budget.

Set Next meeting – Thursday, February 15, 2018.

Adjournment – Motion was made by Marquardt to adjourn. LeFebre seconds the motion. Motion carried at 3:50 p.m.

Respectfully submitted,

Charlene J. Meier, Clerk/Treasurer