

Minutes
Utility/Board Minutes
Village of Lena, 117 E Main St. Lena, WI 54139
February 19, 2018

Meeting was called to order at 6:32 p.m.

Roll call- Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debbie LeFebre, Judy Patenaude and Larry Belongia and Steve Marquardt.

Also present – Charlene Meier.

Approval of Agenda – Motion was made by Belongia to approve the agenda. Patenaude seconds the motion. 6 Ayes, 0 Nays. Motion carried.

Approval of Minutes – Motion made by Patenaude to approve the January 15, 2018 minutes. Hinds second the motion. Motion carried.

Open Forum – None.

Committee reports:

Planning Commission – Work begins on the comprehensive plan. Marquardt gave an update on the Rosera Business Park. Information only.

Public Works – Utility Report – treat as information only. Hinds presented the 2018 Sewer Rate Study.

Public Safety – Police monthly report was reviewed. Taser purchase – Motion made by C. LeFebre to purchase a new Taser for the Police Dept. for a cost of \$1330. Belongia second the motion. Motion carried. Summer Cadet Program will be used again this year. Part time Officer hires – The committee will work off the hire list. Patenaude reported on a “Safe Exchange Area” costs and a new social media for the Village of Lena only called “Next Door.” Fire Inspector Wage Adjustment for 2018 – Motion made by Belongia to approve the 2018 wage for Fire Inspector to \$20 per stop plus mileage from the 2% Dues monies. C. LeFebre seconds the motion. Motion carried. FD Flight for Life Assist Billing – The board recommends paying the bill out of Fire Department monies.

Financials – Monthly financials will be reviewed by Hinds. Resolution 2018-01 Sewer Payment in Lieu of Taxes Payment – Motion by Patenaude to approve Resolution 2018-01 Sewer Payment in Lieu of Taxes. Hinds second the motion. Roll call vote: Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried. Credit Card Use – Committee Chair notification – Information only. 2018 Insurance Policy Approval – Motion by Hinds to approve the 2018 Property & Liability Insurance, 2018 Worker’s Comp Insurance and the Fire Department Accident Insurance. Patenaude seconds the motion. Motion carried. Sludge CD Renewal – Motion by Linzmeyer to renew the Sludge CD plus interest. D. LeFebre seconds the motion. Motion carried. Business Security Suite Approval for fraud protection – Motion by Patenaude to approve the Business Security Suite Fraud protection on the Village’s accounts. D. LeFebre seconds the motion. Motion carried. Investment Money transfer to LGIP – Hinds made a motion to create a sub account in LGIP named “Investments” and to transfer the investment monies at Huntington into LGIP. Linzmeyer seconds the motion. Motion carried. Purchase policy review/update – Treat as information only. Committee budget review/invoice approval/finances – Treat as information only.

Personnel & Wages – Clarification of holiday hour pay needs to be completed.

Drainage District – Nothing to report.

Weeds – Nothing to report.

Promotions – Nothing to report.

Recycling Committee – Nothing to report.

New Business:

Library 2017 Annual Report – Information only.

Library expansion – Information only.

Village Complaints/Concerns – Information only.

Presentation of bills – Motion by C. LeFebre to pay the monthly bills in the amount of \$269,456.75. Patenaude seconds the motion. Discussion followed regarding Ehler's bill. Clerk was instructed to hold that check until clarification was received. Roll call vote: Linzmeyer aye; C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye.

Correspondence, Permits, Miscellaneous – Motion to approve the Temporary Class B Gathering Permit for the Lena Lions Club Fish Fry on March 24, 2018 was made by Patenaude. Belongia seconds the motion. Motion carried. C. LeFebre made a motion to approve the following operator's licenses: Laura Stodghill – The Store and Kendra Lee Hagert – Wooden Shoe. Linzmeyer seconds the motion. Motion carried. Bankruptcy notice for Tedd & Rhonda Nadler at 7527 Hwy. 141, Lena (Town of Lena) was reviewed. A building permit for Tracey Hendricks at 201 S. 3rd Street, Lena. WI was presented.

Announcements/General Information/Set next meeting date - Marquardt mentioned that in the March Newsletter there will be a survey to get residents input on how the Village is doing and help with future needs. Next meeting will be Monday March 26, 2018 at 6:30 p.m. (Note the date change). East bound Stop sign needs to have the solar panel raised to operate properly. Marquardt will handle getting it fixed. Marquardt also reported on a Renter's concerns regarding their apartment.

Adjournment – Motion was made by Patenaude to adjourn. C. LeFebre seconds the motion. Motion carried at 8:08 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer