

**AGENDA - Revised**  
**Tuesday February 13, 2018 – 2:45 PM**  
**FINANCE/PERSONNEL & WAGE COMMITTEE OF THE VILLAGE OF LENA**  
**MUNICIPAL BUILDING BOARD ROOM, 117 E MAIN ST, LENA WI.**

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This is an open meeting of a Finance Committee of the Village of Lena. Notice of this meeting was made available to the public at least twenty-four hours prior to the meeting on Village website and by posting. Copies of the complete agenda were available for review at the Village Hall Clerk/Treasurer's office and on the Village website:

[www.villageoflena.net](http://www.villageoflena.net)

1. Call to Order & Roll Call
2. Approval of Agenda
3. Approval of Minutes of Previous Meeting
4. Open Forum
5. 2018 Insurance Premiums Review and Recommend to Village Board (Vintage Ins., Agent)
  - A. Workers Compensation (2018 premium \$8,322)
  - B. General Property & Liability (2018 Premium \$20,520)
  - C. Lena Area Fire Dept Blanket Accident Ins. (2018 Premium \$1,223)
6. Investments - Review of Financial Institutions for Current Village Investments and Recommendation to Village Board.
7. Discussion of Submitting a Water Utility Simplified Rate Case (SRC) to the PSC and Recommendation to Village Board.
8. Financials:
  - A. Designation of 2017 Carry-over Accounts and 2017 Capital Outlay Related General Investments Adjustments.
  - B. Review of January 2018 General Fund Budget Comparison-Detail Report.
  - C. Upcoming STFL Payments Due In March 15, 2018.
  - D. January Financials
9. Resolution 2018-01 Payment in Lieu of Taxes to the Village from the Sewer Utility (Tax Equivalent)
10. Employee Handbook Update — Holiday Hours
11. Fire Inspector Salary Adjustment
12. Purchasing Policy Review/Revise
13. Committee Finances, budget reviews, invoice approval expectations
14. Sewer Rate Study – Ehlers

By: Charlene Meier

Dated: 02/12/2018

*Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Village Clerk at 117E Main St or phone 920-829-5226 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made. It is possible that members of and possibly a quorum of members of other governmental bodies of the Village of Lena who are not members of the above committee, commission or board may be in attendance of the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the committee, commission or board identified in the caption of this notice.*