

MINUTES
THURSDAY JANUARY 26, 2017
PUBLIC WORKS COMMITTEE OF THE VILLAGE OF LENA BOARD
VILLAGE OF LENA SEWER TREATMENT PLANT
328 W. Railroad St Lena Wi 54139

1. Call to Order: meeting called to order by Chair Linda Hinds at 2:45pm
2. Roll call: Linda Hinds, Steve Marquardt;
Not present: Craig LeFebre
Also present: Doug Bergeson, Larry Shallow, Brad Norling and Terry Hinds
3. Approval of agenda: motion by Marquardt, second by Hinds to approve the agenda. Motion passed
4. Approval of minutes: motion by Marquardt, second by Hinds to approve the minutes of the December 21, 2016 committee meeting. Motion passed.
5. Open forum: Gail Pashouwer appeared to discuss her quarterly utility bill. More information will be provided by her at a future meeting.
6. Salt update: A total of 4 loads have been received by the village from the county and it appears that there is a sufficient supply for the remaining season. However, the county supply is running low. That is where the village gets their salt.
7. Snow plow update: the hydraulic pump has been received but has not been installed yet. Should be installed next week.
8. Garbage bag update: There are 8 cases left. Clerk authorized to proceed with new order.
9. Sewer plant upgrades: Thompson Heating was the low bid for the sewer plant boiler at \$4,853.26 installed. The other bidder was Advantage for \$6,635. Thompson has been notified as to being awarded the bid. Wisc Home Builders Supply and Marquardt Home Builders have previously been awarded the bids for windows, doors and installation.
10. Sewer replacement fund: information was distributed as to the sewer replacement fund. Committee will discuss further at their next meeting. The committee requests a listing from the clerk of sewer equipment purchased during 2016 for that meeting.
11. Village dump signs: DNR requires the village's closed landfill to have certain signage. Clerk will order signs.
12. Truck bids: bids were received for a truck to replace the old street truck. Per specs, bids were received from Frank Porth for \$29,578 plus service fee and DMV registration fees, and from Peterson Ford of Oconto Falls for \$27,420 plus title, license and registration fees. Motion by Hinds, second by Marquardt to accept the bid from Peterson Ford for a 2017 F-250 4x4 truck. Motion carried. Committee indicated that the cost should be allocated between streets, water and sewer, as it will be used for all three functions.
13. Lawn mower: the committee instructed staff to get quotes for a replacement commercial lawn mower zero turn with a 52-54" cut. Quotes to be presented at the next committee meeting.
14. At 3:35 motion by Hinds, second by Marquardt to go into closed session pursuant to Wi Stats 19.85(2). Roll call vote. Motion carried. Allowed to stay were Bergeson, Shallow and Hinds.
15. At 4:32 the committee voted to go back into open session. The committee is to instruct the village clerk to issue a letter to church advising them to resolve fixing their water service within the next ten working days.
16. Other: board is directed to develop an operating process scope of work to address utility work requests from village residents and businesses.
Discussion occurred concerning the leak in the pipe line (Jossert).
17. Next meeting is set for February 27, 2017 at 2:45 at village hall.
18. Motion to adjourn by Hinds, second by Marquardt. Motion passed at 4:45pm.

Submitted by Terry Hinds.