

Village of Lena
Police & Fire Committee Minutes
December 9, 2015 5:30 p.m.

Draft- unapproved

Ken Linzmeyer called the meeting to order at 5:30 p.m.

Roll call: Ken Linzmeyer, Larry Belongia, Judy Patenaude, Chief James Herald, Craig LeFebre

Also present: Steve Marquardt, Terry Brazeau, Nancy Cormier, and Tim Lavarda

Agenda: Linzmeyer made a motion to accept the agenda and allow the chairperson to rearrange as needed. Belongia seconds the motion. Motion carried.

Minutes: Minutes from August 20, 2015. Larry B. made the motion to accept the minutes. Ken L. seconds the motion. Motion carried.

New Business:

Fire Department Annual Billing/Budget 2016 Town of Spruce – Discussion followed. 2016 budget for the Fire Department was reviewed with Chairman Terry Brazeau and Nancy Cormier, Clerk. Delinquent payment was discussed. Plans for the future regarding billing quarterly was discussed with Chairman Brazeau and Cormier. The Fire Department will meet with the Town/Village minimum of twice a year to help keep everyone informed. Changing the annual billing to a calendar year billing (January-December) was another item reviewed. LeFebre reported on the audit that was conducted of the Fire Department.

Building Inspector contract – Tim Lavarda presented the current contract to the committee. Discussion followed. A new contract is needed. Condemned property was reviewed. Patenaude will check with New Cap regarding a parcel in the Village being condemned. Clerk will check with the clerk's network for policy/procedures for building inspectors in area communities.

Police Chief Report – Incident report was reviewed. Ammo will be purchased locally. Chief Herald reported that drones are becoming an issue in some communities. This item should be reviewed and added to the ordinances when updated. Discussion followed on the breathalyzer that is not working. Committee decided to purchase new. Chief Herald was to check on the budget for 2015 and if possible purchase it yet this year. If not, purchase in 2016.

Fire Chief Report – LeFebre reported on three calls. Discussion followed on the MAVIS Agreement. Copies of MAVIS Agreement with the towns/Village that the Fire Department services. (Mutual Aid).

Announcements/general information – frequency of meetings was reviewed. Linzmeyer suggested meeting monthly till contracts are finished.

Items for next agenda – Fire Department items/contract, building inspector preliminary contract.

Next meeting date – January 13, 2016 6:30 p.m.

Adjournment – Linzmeyer made the motion to adjourn. Belongia seconds the motion. Motion carried at 6:58 p.m.

Respectfully submitted,
Charlene J. Meier, Clerk/Treasurer

DRAFT