

Village of Lena Board Meeting Minutes

November 18, 2013 8:30 p.m.

Present: Terry Hinds, Linda Hinds, Chad Misco, Judy Patenaude, Craig LeFebre, Steve Marquardt (arriving at 8:45 p.m.)
Cody King (left at 8:45 p.m. work)

Absent: none

Also present: Charlene Meier

Vice President Craig LeFebre called the board meeting to order.

Agenda: Motion to approve the agenda was made by Linda H., second by Judy P. Motion carried.

Minutes: Motion by Linda H. to approve the minutes from October 21, 2013. Second by Chad M. Motion carried.

Open Forum:

A letter was received from Librarian Becky Bartell regarding her health insurance coverage. Tabled.

Committee Reports:

Public Works: Craig LeFebre reported that the committee is working with the employees for cross training. Linda H. reported that the committee will document and do periodic visits to the employees as they work.

Police & Fire Committee: Adoption of the Police job description was tabled. Two Part time deputy positions to fill vacancies was reviewed. Motion by Terry H. to fill the part time vacancies in the police department. Second by Judy P. Motion carried.

Steve Marquardt returned at 8:45 p.m. and presided over the meeting. Resolution 2013 -03 Adoption 2013 Senate Bill 15 Amend 814.65 (1) Statues Municipal Court fee change was presented to the village board. Motion made by Chad M. to adopt Resolution 2013-03. Second by Linda Hinds. Motion carried. TRACS 10 update for the Police department is state mandated.

Finance Committee:

2014 budget was sent to the village trustees prior to the board meeting. Judy P. comment on the professional and easy to understand budget. Terry H. reviewed line items. Motion by Judy P. to adopt Resolution #2013-02 for the 2014 budget. Second by Linda H. Motion carried. Kerber Rose 3 year audit contract was presented for approval. Motion by Judy P. Second by Craig L. Motion carried.

Wage & Personnel: Nothing to report. W-4 for new trustees will need to be completed. Utility workers and village trustees attendance at meeting needs to be reviewed and streamlined. Clerk requested the trustees extra hours need to be turned in by the end of November.

Planning & Development: 2014 Discover Guide pages for the Village were reviewed. Village of Lights for 2014 informational sheet was discussed.

Drainage District: Terry H. reported the next meeting for the drainage district will be Wednesday November 20, 2013.

Weed Committee: Nothing to report.

Old Business:

2014 Discover Guide: Motion by Judy P. to amend the decision on September 16, 2013 to be in the 2014 Discovery Guide and have two pages. Second by Craig L. Motion carried.

New Business:

Oconto Falls Area Rescue Contract: Motion by Craig L. to accept the 2014 contract. Second by Linda H. Motion carried.

SVRS Services from Oconto County for Elections: Motion by Terry H. to accept the memorandum from Oconto County to provide SVRS Services for the coming elections in 2014. Second by Judy P. Motion carried.

Committee File Cabinet/minutes/agendas/attendance: All attendance records, minutes need to be given to the village clerk.

Presentation of Bills: - Motion by Craig LeFebre to pay the monthly bills in the amount of \$92,778.18. Second by Linda H. Roll call vote: Craig LeFebre aye; Aye Linda Hinds aye; Terry Hinds aye; Chad Misco aye; Judy Patenaude aye; Steve Marquardt aye. Motion carried. Library comp time was questioned.

Correspondence, Misc. /Permits: The Building inspector's report was reviewed. An operator's license for Jonathon Selensky (The Store) was submitted. Motion by Craig L. to accept the building and operator's permits. Second by Judy P. Motion carried. The Village clerk reported on using a credit/debit cards for utility/garbage bags at the village hall. Two different companies have been contacted. More information to follow.

Items for Next Agenda: Police Job Description; Utility

Adjournment: Craig LeFebre made a motion to adjourn. Second by Judy Patenaude. Motion carried. Meeting adjourned at 10:08 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer