

AGENDA

Tuesday, November 12, 2013 – 2:30 PM

**PUBLIC WORKS COMMITTEE OF THE VILLAGE OF LENA BOARD
MUNICIPAL BUILDING BOARD ROOM, 117 E MAIN ST, LENA WI.**

1. Call to Order
2. Members Roll Call
3. Approval of Agenda
4. Approval of Committee Minutes of Previous Meeting
5. Old Business
 - A. Finalize Job Descriptions
 - B. Work Assignments/Cross training
 - C. Work Performance/Expectations
 - D. Convene to close session per WI Stats 19.85 (1) [c] for purpose of discussing personnel issues.
 - E. Re-convene to open session per WI Stats 19.85 (2) and possible action on any business from closed session.
6. New Business
7. Correspondence, miscellaneous
8. Set next Meeting Date
9. Adjournment

By: Charlene J. Meier, Clerk

Date Posted: 11/11/2013

Any person with a disability as defined by the Americans with Disabilities Act and needs a special accommodation while attending this meeting, should contact the Village Clerk at 117 E Main St or phone 920-829-5226 during regular business hours at least 24 hours prior to the meeting so reasonable arrangements can be made.

It is possible that members of, and possibly a quorum of members of other governmental bodies of the Village of Lena who are not members of the above committee, commission or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the committee, commission or board identified in the caption of this notice.