

Village of Lena
Finance Committee Meeting
November 10, 2016 4:15 p.m.

Meeting was called to order at 4:33 p.m.

Roll call: Ken Linzmeyer, Terry Hinds, and Steve Marquardt.

Also present: Craig Schuh and Troy Robillard – Ayres Associates

Agenda – Motion by Hinds to approve the agenda. Marquardt seconds the motion. Motion carried.

Minutes – Motion by Marquardt to approve the October 18, 2016 minutes with the correction of “~~raid~~-raise. Hinds second the motion. Motion carried.

Open Form – none

Old Business:

2017 budget – Minor adjustments were made on the general budget. Water and sewer department budget was completed.

Kerber Rose 2017-19 Audit Contract – Hinds recommends that the new contract for Kerber Rose 2017-2019 be presented to the Village board for approval. Marquardt second the motion. Motion carried.

Capital Improvement Plan – Hinds presented new handouts for everyone’s booklet.

Board of Commissioners of Public Lands Loan Application for \$91,835.67 – Discussion was held regarding using existing street improvement “CD” to lower the loan amount. Motion was made by Marquardt to apply for \$81,835.67 loan request for 10 year term and clerk is authorized to submit the application request. Hinds second the motion. Motion carried. Hinds made the motion to take \$10,000 street improvement CD to help pay street improvement bills. Marquardt second the motion. Motion carried.

New Business:

Ayres Associates – Troy Robillard-Manager and Craig Schuh-Engineer from Ayres Associates were present to discuss the status of the Village engineering. Comparative costs were discussed. Engineer at board meetings was reviewed. C. Schuh will send a cost estimate used for the ITF/PERF to the Clerk for the sewer/water updates on Maple Street, Sanitary Sewer behind Patenaude’s and updates to sewer plant.

Financials – Hinds reviewed.

Rescue Squad Contract – Oconto Falls Ambulance Service – waiting for updated contract.

Sewer Rate Increase – Discussion followed and history was reviewed. Motion was made by Marquardt to recommend the village board adjust the base rates by 10% and increase the volume charge to \$4.60 per 1000 gallons. Hinds second the motion. Motion carried.

Resolution 2016-15 Village 2017 Budget – Motion by Hinds to present to the Village Board to adopt the 2017 budget. Linzmeyer second the motion. Motion carried.

Special assessments/charges – Village clerk reviewed the assessments/charges that will be added to the tax roll.

Correspondence – Next regular meeting will be December 13, 2016 at 4:30 p.m. If agenda wasn't too long, CIP will be reviewed.

Adjournment – Motion by Hinds to adjourn. Linzmeyer second the motion. Motion carried at 6:37 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer